

**Proceedings of the review meeting of Bhubaneswar & Cuttack Divisions held on  
03.08.2016 at Conference Hall, The Odisha State Police Housing & Welfare  
Corporation Ltd., Bhubaneswar.**

Sri S.K. Upadhyay, IPS, CMD, OSPH&WC chaired the meeting. The following officers attended the meeting.

1) Sri A.K. Panigrahi	-	Chief Engineer(Civil)
2) Sri R.B. Swain	-	G.M.(Tech.)-cum-S.E.
3) Sri R.S. Patnaik	-	Dy. General Manager(Engg.)
4) Sk. Nasurlla	-	Dy. General Manager(D&D)
5) Sri S. Bhaskaran	-	Jt. Manager(Montg.)
6) Sri Mohan Kumar K.A.	-	Jt. Manager, Bhubaneswar
7) Sri A. K. Mohanty	-	Jt. Manager, Cuttack
8) Sri P.C. Behera	-	Jt. Manager(Elect.)
9) Sri H.S. Mohanty	-	Dy. Manager, Bhubaneswar
10) Sri S. Pattanaik	-	Asst. Project Manager(Elect.) (Sub-Division-I)

1. A Legal Section is created at Monitoring Section which will be looked after by Sri Pravat Kumar Dash, Jt. Asst.(Adhoc) for maintaining all files on correspondences of Tender-related disputes. He will follow up these files from higher authorities and route files to our Advocate through the Jt. Manager(Montg.). This is only for the project-related matters of OSPH&WC. The Jt. Manager(Montg.) will brief Advocate if situation demands so.
2. The Divisional Jt. Managers will intimate about the exhaust of funds placed by the Users to Dy. General Manager(Engg.)(for below Rs. 50.00 lakhs) and to Dy. General Manager(D&D) (for above Rs. 50.00 lakhs) of projects. Both DGMs are authorized to send letters immediately within one week to Users for placement of balance funds as per the administrative approval amount or permission to complete the projects out of interest fund/unused amount.
3. The Jt. Manager(Montg.) shall ensure periodical correspondence with all the Users every month latest by 15<sup>th</sup>. He is authorized to make correspondence with the Users on behalf of the OSPH&WC.
4. All 8(eight) Divisional Jt. Managers will intimate every month by 5<sup>th</sup> about pending work list at Hdqtrs. by Mail addressed to the DGM(Engg.)/DGM(D&D)/JM(Montg.)/DM(Montg.)(Home Guards & Fire Service & Prisons) so that needful actions are initiated promptly at Head Office level by the CE/SE/DGM(Engg.)/DGM(D&D)/JM(Montg.).

5. There is a doubt as to how the contingency money is to be spent. It is clarified in this way. "The provision for contingencies may not be diverted to any new item of work or repair which is not provided for in the estimate and the cost of which exceeds Rs. 2,500 or such smaller sum as may be fixed by the Corporation, without the sanction of the Superintending Engineer" as per OPWD Code Para-3.4.5.

It has been seen in the past that the Jt. Managers have allowed quantity deviations without prior approval of competent authority which is forbidden. As per the OAM 4.6.3, the Jt. Manager is only authorized for deviation in quantities up to (5% subject to maximum of Rs. 50,000/-) whichever is less subject to approval of the competent authority post-facto. In all deviation beyond this quantity, the Jt. Manager shall take immediate approval of the competent authority from Head Office. For any doubt, the Jt. Managers shall seek prior approval from the SE/CE as per the codal rules.

6. All Divisional Jt. Managers while changing the plans of the buildings shall inform to the Jt. Manager(Elect.) with copy of new Plan/Design for his portion of change of plan. This should invariably be followed for such cases.



**Chairman-cum-Managing Director**

Memo No. 249/CON /OPHWC

Dated .08.2016

Copy to Website, OSPH&WC for information and necessary action of all concerned.



**Chairman-cum-Managing Director**