



THE ODISHA STATE POLICE HOUSING & WELFARE CORPORATION LTD.

(A Government of Odisha Undertaking)

No.6/CON/OPHC

Dated 18.3.2016

INSTRUCTION 3/16

1. Paid a visit to Division Office, Cuttack on 18.3.2016 to look into administrative and operational problems of the Division. In course of discussion, Commandant, 6th Bn. OSAP, Cuttack was asked to participate about pending building projects pertaining to his Battalion. I was shocked to find that work order has not been reportedly issued despite receipt of A/A (issued on 4.3.2015) for State Plan 2014-15 pertaining to water supply system in the Battalion. Similar case was also found out for State Plan 2014-15 for which A/A has been issued way back on 22.12.2014 (Transit Hostel for force). Another project for State Plan 2014-15 for construction of 100 men Barrack had been sanctioned by State Police Headquarters with issue of A/A on 1.1.2015. This does not reflect true sense of professionalism for the Corporation.

Many more such type of cases could be pending for 2014-15, 2015-16 and years before. This could have been prevented by preparing computerized database and proper regular monitoring on monthly basis by Monitoring Section/Estimate Section/Tender Section.

All concerned sections shall prepare database for projects where work orders have not yet been issued assigning specific reasons for which A/A have been received long back. I do not want any repetition of such type of gross mistakes during my incumbency in future.

CE is requested to sensitize all concerned staff to prepare database in computer for all projects (from 2015-16 and onwards) with columns specifying (i) date of submission of P/E, (ii) date of receipt of A/A, (iii) date of receipt of funds, (iv) date of issue of work order, (v) target date of completion of work, (vi) Remarks columns (for possible revised P/E) and other columns etc.

2. It was also brought to my notice by office that rough cost estimates are being submitted to obtain A/A in the fag end of financial year i.e. February/March. In future, such practices of sending rough cost estimates should be curbed completely and we must ask for projects right from beginning of financial year i.e. April. CE is requested to pursue the matter with CS[DGM(Admn)] and FA to put adequate man power for all concerned sections as I want complete professionalism in the Corporation with immediate effect.


Chairman-cum-Managing Director

Memo No.7/CON/OPHC

Dated 18.3.2016

Copy to the Chief Engineer(Civil)/Superintending Engineer/Financial Adviser/Company Secretary/Executive Engineer/Joint Manager (Monitoring)/All Joint Managers including Electrical for information and strict compliance with immediate effect.


Chairman-cum-Managing Director