

THE ODISHA STATE POLICE HOUSING & WELFARE CORPORATION LTD.
BHUBANESWAR-22.

OFFICE ORDER

No. 295/CON/OPHWC

Dated 05.07.2017

Consequent upon joining of a new Superintending Engineer in this Corporation, the S.Es are designated as GM(Tech)-cum-Superintending Engineer(North) and GM(Tech)-cum-Superintending Engineer(South).

1. In consistent with Clause No. 2.3.16 of OAM, the S.E. (North) will be in charge of Berhampur, Bhubaneswar, Cuttack and Balasore Divisions and S.E. (South) will be in charge of Koraput, Kalahandi, Sambalpur and Dhenkanal Divisions.
2. Superseding all earlier orders, the duties and responsibilities of the S.Es will be as follows :
 - a. The duties of the S.E. will be governed by Clause No. 2.3(B) of OAM. S.E.(South) will continue to decide tenders for all works of the Corporation irrespective of all the Divisions with tender value less than Rs. 50.00 lakhs and S.E(North) will be in the additional charge of the DGM(Admn.) and discharge duties as per OAM 2.3(O) in addition to his own duties until further orders.
 - b. The S.E.(South) will be the Nodal Officer for all works relating to Fire & Home Guards and Prisons and S.E.(North) will be the Nodal Officer for Court Buildings, Home Department, Police and all Deposit works. S.E.(South) will be in charge of Training Wing for Technical Staff of Corporation.
 - c. All correspondences on the works relating to the allotted departments will be issued by the concerned S.E. by taking judicious decision for best interest of the Corporation as per the Codal Rules. However, important issues relating to policy matters and wherever he feels any difficulty in taking any decision, he may take the advice of the Chief Engineer before final disposal.
 - d. Both the S.Es will be the responsible to the Chief Engineer for effective and sound management of works under his Circle in consistent with Clause No. 2.3.(B)of OAM. In line with Para 2.2.21 of OPWD Code, the S.E. is responsible to bring to the notice of the Chief Engineer of any unusual occurrence or accident involving loss of lives and Govt. property.
 - e. In line with Clause No. 2.3.20 of OAM and 2.2.22 of OPWD Code, the S.E. will be the responsible for the engineering feature of all designs and the accuracy of the rates in the estimate submitted from Head Office. While submitting any report, design or estimate to the Chief Engineer, he will vet all Designs and state his own recommendation and opinion.

- f. The S.E. will make tour for a minimum period of 5 days every month with due approval of Tour Programme by the Chief Engineer. He shall submit his Inspection note within 7 days of performing all such tours.
 - g. In addition to the above duties, the SE(North) will be exclusively in charge of the Design and Architectural Wing of the Corporation. Such designs will be routed to the S.E. through the Design Consultant and DGM(D&D). Moreover, for architectural works, Architect will give file to SE(North) through the DGM(D&D). All Designs & Architects must incorporate signatures of Architect/Design Consultant/DGM(D&D)/SE, before placing for approval by Chief Engineer.
 - h. Concerned SE of Circle will monitor and accept Monthly Appraisals/CCRs of APMs and review PAR of DMs for concerned Divisions under their Circle.
 - i. Both S.E. will perform duties as and when entrusted by CMD/CE from time to time which have not been specified.
3. The Dy. Manager(Monitoring) will henceforth, look after all Deposit Works and Judiciary Projects only. The concerned files of such matter will be put up by Sri Sudersan Satapathy, Jr. Asst(Adhoc) to the SE through the Dy. Manager(Monitoring).
 4. Sri Manas Ranjan Behera, APM(Monitoring) will look after the works of Police, Fire & Home Guards and Prison of the Monitoring Wing and will give file to the concerned SE through Jt. Manager(Monitoring).

All Asst. Project Managers who are in charge of disposal of files of Monitoring Wing in respect of Police, Fire & Home Guards and Prison will give file to the SE through Sri Manas Ranjan Behera, APM(Monitoring). The Dy. Manager(Monitoring) and Sri Manas Ranjan Behera, APM(Monitoring) should ensure that reply to all correspondences of concerned User Department must be disposed of within a week time. Any failure to do so will attract adverse view by Management in view of A.G. Audit observations.

This order will come into force with immediate effect.


05/07/17
Chairman-cum-Managing Director

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Dated 05.07.2017.

Copy to the Chief Engineer(Civil)/ GM(Tech)-cum-SE(North)/GM(Tech)-cum-SE(South)/F.A/DGM(Admn.)/DGM(D&D)/ DGM (Engg.)/CA/All PMs(Engg)/ JMs/DM(Monitoring)/APMs(Monitoring Section)/Persons concerned for information and necessary action.


05/07/17
Chairman-cum-Managing Director