

TENDER DOCUMENT

For

Execution of
All Type of Floorings and Wall Claddings

UNDER
RAYAGADA DIVISION

TENDER NO :- 06 /2014/OPHWC

Last date for issue of tender : 01.08.14 at 5.00 PM
Last date of receipt of tender : 02.08.14 at 2.00 PM
Date of opening of tender : 02.08.14 at 4.30 PM

ODISHA STATE POLICE HOUSING & WELFARE CORPORATION LTD.,
DIVISION OFFICE:Rayagada
At:- Raniguda Farm,D.F.O Office, 5th Lane
Phone 06856-222182

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TENDER CALL NOTICE

ODISHA STATE POLICE HOUSING & WELFARE CORPORATION LTD., RAYAGADA DIVISION RAYAGADA

1. Sealed tenders are invited for supply of different materials and providing services required at our projects in Koraput, Malkangiri, Rayagada and Nowrangpur districts.

Tender Notice No	Name of the Materials	Quantity	Cost of Tender Document In Rupees	Last date for issue of tender paper	Date of receipt of tender	Date for Opening of Tender	EMD Required In Rupees
	A) For MATERIALS from reputed manufacturers / Suppliers.						
03/2014	Sal-wood door/window frames, Piasal wood/ 2 nd Class hardwood shutters, Flush doors etc as per DTCN	As per requirement	1575.00	01.08.14 at 5.00 P.M	02.08.14 at 2.00 P.M	02.08.14 at 3.00 P.M	10000.00
04/2014	FRP Doors	As per requirement	525.00	01.08.14 at 5.00 P.M	02.08.14 at 2.00 P.M	02.08.14 at 4.00 P.M	5000.00
	B) For providing Services from reputed contractors/Job workers with experience.						
05/2014	Execution of Civil works on Labour Contract basis (Labour works only without material)	As per requirement	525.00	24.07.14 at 5.00 P.M	25.07.14 at 2.00 P.M	25.07.14 at 3.30 P.M	NIL
06/2014	Supplying and laying Ceramic tiles/Vitrified tiles/stones for floors and dado as per DTCN	As per requirement	1050.00	01.08.14 at 5.00 P.M	02.08.14 at 2.00 P.M	02.08.14 at 4.30 P.M	5000.00
07/2014	Providing and fixing internal furnishing like wooden partition, wall paneling, false ceiling etc as per DTCN	As per requirement	1050.00	22.07.14 at 5.00 P.M	23.07.14 at 2.00 P.M	23.07.14 at 3.30 P.M	2000.00

2. The tender document may be obtained on payment of cost (Non-refundable) between 10 A.M. to 5 P.M on each working day from the office of the undersigned at the address given below. Tender document can also be obtained through speed post only from this office at Rayagada by sending a self addressed stamped Rs.75/- (Rupees Seventy five only) envelop of size 35 cm x 25 cm along with a Demand Draft as cost of tender paper on any Nationalized bank payable at Rayagada drawn in favour of *Joint Manager The Odisha State Police Housing & Welfare Corporation*

Ltd.,Rayagada. However, such requests must be received by under signed on or before the last date for issue of tender document. The O.S.P.H.W.C. authorities shall not be responsible for postal or other delays.

3. Tender Document submitted other than the manner prescribed in the Tender Document shall be rejected.
4. Last date for issue, receipt and opening of tender will be as per the schedule above.
5. Address:- Joint Manager, The Odisha State Police Housing & Welfare Corporation Ltd, D.F.O.Office, 5th Lane, Raniguda Farm, Rayagada

Sd/-
Joint Manager,
OSPH&WC, Rayagada

Tender Call Notice No. 06/2014/OPHWC/RGDA

GENERAL CONDITIONS OF THE TENDER

1. The Bidder / Job Worker / Firm should have enough job experience to execute particularly this type of job and also having his own infrastructure like Grinding Machine, Cutter Machine etc. The latest authenticated documentary proof of this shall be submitted. The proof submitted earlier in some other context shall not be treated as valid and sufficient.
2. The tenders (also called bids) not submitted in prescribed format or in prescribed manner, shall be rejected at the risk and responsibility of bidder.
3. All the information as called for in the tender document should be submitted truly, clearly, legible, transparently, unambiguously and without the use of abbreviations. It shall be submitted in English.
4. All the rates and amount shall be written in figures followed by words in a bracket.
5. Over writing in the tender document shall not be appreciated. If there is any over writing in the Figures, then Words in a Bracket shall be treated as final. All additions, alternations, deletions and cuttings should be initialed with rubber-stamped (or seal) by the same person, who signs the tender document, failing so, the tender may be liable for rejection.
6. All the rates and amounts shall be quoted in Indian Rupees and shall be presumed to be in Indian Rupees only.
7. The rates quoted shall be valid for a period of one year counted from the last date of receipt of the bids or submission of tenders.
8. Each page of this tender document should be signed by the bidder with seal in token of having read, understood and accepted the terms and conditions of this contract.

9. The Job Worker / Firm submitting bids shall sign the tender document. If it is otherwise, the authority to sign the tender paper on behalf of the Job Worker / Firm shall be enclosed.
10. All the promotional and technical literature in English language for executing the prescribed work offered shall be submitted for proper appreciation of the bid. Whether or not, specifically called for in this tender document.
11. Submission of more than one competitive bid by the same Job Worker / Firm in response to Tender Call notice is prohibited.
12. Bidder may be allowed to affix a piece of paper, where the space provided in the formats in this tender document for submission of information is not sufficient.
13. All information submitted or supplied by the Bidder in the formats of this tender document shall be presumed to be true to the best of knowledge of bidder.
14. The Job Worker / Firm not having VAT Registration/ PAN shall not be eligible for submitting the bids. The firms blacklisted shall also not be eligible for participating in the bid.
15. The Sales Tax/VAT Clearance Certificate for the Preceding Financial Year shall be submitted along with the tender document.
16. Earnest Money Deposit (EMD) shall either be in the form of Demand Draft / Banker's Cheque of a scheduled bank payable at Rayagada in favor of Joint Manager, The Odisha State Police Housing & Welfare Corporation Ltd., Rayagada. EMD shall be returned immediately after the rejection of a bid. The DD/ Banker's Cheque etc. shall be returned in original in case of the rejection of a bid. EMD of successful bidder(s) shall be retained till lapse of the validity period and after successfully executing the awarded work for that year.
17. The tenders/bids can be sent by post or courier as well. However, authorities shall not be responsible for postal or other delays in receipt of bids.

18. If the last date for receipt of the tender/bid turns out to be a holiday, it will automatically be extended to next working day.
19. The bidder shall submit their tender paper only in the office of the Joint Manager, O.P.H.W.C., Rayagada at the given address.
20. A bid submitted cannot be withdrawn. The bidder or his authorized representative (one person only) will be allowed to be present at the time of opening of tenders. They will not participate in the discussions. Clarification sought, if any, may be provided by them.
21. All or any of the tenders (or bids) submitted can be rejected without assigning any reason thereof. No claim, whatsoever, shall be admissible for the alleged loss/damage suffered by bidders on account of such rejections.
22. "Bids" shall be opened in the presence of the bidders (or their authorized representatives) only in those cases, where one or more of the offered products have fulfilled the prescribed technical specifications. No preference or extra payment shall be admissible for superior technical specifications or the quality, if any.
23. All prices quoted shall be **FOR** at the work sites of the Division (Jurisdiction having in the districts of Koraput, Rayagada, Nowrangpur and Malkangiri districts) for which the bidder shall submit the tender. The address of the work sites and the contact number of the authorized person will be given in detail at the time of work order.
24. The authorities are not bound to accept the lowest financial bid.
25. The order for executing the work may be placed on the successful bidders but the technical specifications for the purpose of work shall be those, which were specified in the tender document and accepted by the Tender Committee.
26. On completion of executing the work, the respective site Engineers shall be inspected to verify the quality and to see whether those are in accordance with the technical specifications for

which the order was placed. If it turns out to be otherwise, the work shall be re-executed at the risk and responsibility of the Job Worker / Firm.

27. Part payment will be made on the certificate of the Dy.Manager, concerned

28. Failure to complete the work in proper, the order in full, within the stipulated period may lead to forfeiture of EMD and blacklisting of the Job Worker / Firm.

29. Terms and conditions of this tender document cannot be negotiated for variations without obtaining the prior approval of the Joint Manager of the Division.

30. Entire tender document, duly filled in shall be treated as part of the contract agreement for supplies in case of the successful bidders.

**Signature & Seal
Of the Bidder**

**Joint Manager,
OSPH&WC,Rayagada.**

Tender call Notice No. 06/2014/OPHWC/RGDA

SPECIAL CONDITIONS OF THE TENDER

1. The Special Conditions given here shall prevail over the General Conditions in case of repugnancy.

2. E.M.Ds.

The Tender Document shall accompany with the Earnest Money Deposit (EMD) as noted against the item of works in the table of Sl. 3 below, without which the tender shall be rejected. The EMD should be available along with the Bid Document.

3. Name of Works and Technical Specifications.

Sealed bids in this Tender Document have been invited for executing the item works listed below. Detailed Technical Specifications of each item are available in the Annexure "A".

Sl. No.	Name of the Building Materials	Unit	Technical Specification	E.M.D.
2.	<u>Mosaic, Marble, Kota Tile Flooring etc.</u> a) Mosaic Flooring b) Mosaic Dado c) Kota Stone Flooring. d) Kota Stone Dado e) Marble Flooring f) Marble Stone Dado g) Tile Flooring (Floor tile, Ceramic Tile, Vitrified Tile etc.) h) Tile Dado (Floor tile, Ceramic Tile, Vitrified Tile etc.) i) Chequire Tile Flooring j) Khandolite Stone Clading	Sqm. Sqm. Sqm. Sqm. Sqm. Sqm. Sqm. Sqm. Sqm. Sqm.	Annex- "A"	Rs. 5000/-

4. The Volume of work is as per the actual requirement. The rates quoted shall continue to be valid up to one year even if the volume of work varies.

5. It shall not be necessary to bid all the above item of works. The Job Worker / Firms may bid for one or more of the item of works depending on their convenience.

7. A panel of Job Workers / Firms will be chosen, area wise, among the qualified bidders and the volume of work order will be given basing on the reliability & capability of the Job Worker / Firm. The decision of Divisional Head in this regard will be final and binding.

9. Work orders will be issued by the concerned Joint Manager to the approved Job Worker / Firms with approved rates after finalisation of Tender.

10. Payment:

95% of the eligible payment against proper execution of work as per the Technical Specification at site will be made at Division office. 5% of the bill amount will be retained as Security Deposit and will be released after six months from the date of the completion of work. Wastage of materials if any will be borne by the Job Worker / Firm. The bills shall be submitted to A.P.M./D.P.M. concerned who will forward it to the Division Office with his certificate regarding proper completion of specified quality of works at site.

11. No advance will be paid against any purchase orders.

**Signature & Seal
Of the Bidder**

**Joint Manager,
OSPH&WC, Rayagada.**

ANNEXURE-“A”

(To special Conditions of Contract-Technical Specifications)

Tender Call Notice No.06/2014/OPHWC/RGDA.

2. Name of the Item:-

Sl. No.	Name of the Items	Technical Specification
a)	Mosaic Flooring	Supplying all materials, labour & laying 10mm thick tarraze flooring (Mosaic) in all floors at all heights including forming, nosing, Wherever necessary cast-in-situ using cement and marble powder mix(3:1) i.e. 3 parts of cement (50% white cement & 50% gray cement by weight) and one part of marble powder with 28 size (deharadun) coloured marble chips(white,black,baroda,Green) of 4mm to 7mm nominal size in proportion 4:7(4 parts cement marble powder 7 parts marble chips) by volume scrapped and machine polished and wax polishing to granolithic finish as per method and specification prescribed in ISI No. 2114 etc. complete in all respect including supplying and fixing 4mm thick glass stripes at joints with panel size of 1mtr. Or as directed over a base course (bottom layer) or 25mm thick cement concrete of grade M-15 using 12mm down graded size crusher broken grantic chips including cost, conveyance, royalties and taxes of all materials, labour required for the works T&P watering and curring etc. including making sub-base surface rough & cleaning the debris complete in all respect as per direction of the E.I.C. The materials for base course including cement will be supplied by the tenderer.

b)	Mosaic Dado	<p>Supplying all materials, labour & laying 10mm thick tarraze dado (Mosaic) including forming, nosing, wherever necessary (cast-in-situ for skirting/dado/risers of steps etc.) in all floors at all heights using cement and marble powder mix (3:1) i.e.3 parts of cement (50% white cement & 50% gray cement by weight) and one part of marble powder by weight and 3B (deharadun) size coloured/white marble chips of (white buff,baroda Green) of 4mm to 7mm nominal size in proportion 4:7 (4 parts cement marble powder: 7mm chips by volume) rubbed,scrapped and polished and wax polishing to granolithic finish etc. complete in all respect over a base course of 12mm thick cement plaster with C.M. 1:3 including cost of all labour, materials,conveyance, royalties and taxes and T&P curring etc. complete in all respect as per direction of the E.I.C. the materials for base course including gray cement will be supplied by the tenderer.</p>
c)	Kotah Stone Flooring	<p>Supplying, fitting, and fixing of 18mm to 22mm thick machine polished and machine cut to predetermined size with perfect right angled corners “KOTA STONE” works in flooring in all floors set in 1” thick C.M. (1:3) bedding on pre finished sub-base cleaned free of dirt silt mortar/ grease/ chemicals etc. including making the surface rough & cleaning the debris and sub-base surface wetted with cement slurry and joints provided with necessary admixture of pigment to give matching shade with Kota</p>

		stone including mechanical grinding to required finishes of the surface and wax polishing by machine etc. completed with the cost of materials, labour charges, conveyance, taxes, royalties, carriage, T & P etc. and curbing the materials for base course (1” thick cement bedding) including gray cement will be supplied by the tenderer.
d)	Kota Stone Dado	Supplying, fitting and fixing of 18mm to 22mm thick machine polished and machine right angled Kota Stone in dado/skirting over 1” thick C.M.(1:3) including making sub surface rough & cleaning the debris, fitting the joints with cement oxide paste including mechanical grading wax polishing complete with cost of materials, labour charges, conveyance, taxes, royalties, carriage, T&P etc. and curbing. The materials for base course will be supplied by the tenderer.
e)	Marble Flooring	Supplying and fixing Indian marble tile floor at all heights and in all floors 18mm to 22mm thick with size not less than 22”x 22” / 11” x 11” machine polished to required finish in approved sizes and colours set in cement mortar (1:3) 1 1/2” thick bedding as per approved design patterns and joints pointed in white cement mixed with admixturing pigments matching to the colour of marble tiles including cutting polishing and cleaning tile top with neutral soap and water etc. complete including cost of all materials,labour, conveyance, taxes and T&P curbing as directed by E.I.C. the

		materials for base course including cement will supplied by the tenderer.
f)	Marble Stone Dado	Supplying, fixing and fitting 18mm to 22mm thick with size of 6” to 1’ 0” machine cut and machine polished Indian marble slab in approved sizes and colours for skirting in all floors at all height set in cement mortar (1:3) bedding 12mm thick and pointed in cement with admixture of pigment to match the colour of the slab including polishing, cutting, cleaning with natural soap and water etc. complete including cost of all materials, labour, conveyance, taxes and T&P with curring as directed by E.I.C. the materials for base course including cement will supplied by the tenderer.
g)	Tile Flooring (Floor Tile, Ceramic Tile, Vitrified Tile etc.)	Providing and laying commercial grade floor tiles of approved size and uniform thickness of any approved shade in flooring/skirting to toilets in all floors at all heights set in cement mortar 1:3 12mm thick base with a floating coat of neat cement base with slurry to proper line as per drawing and design including cutting to the required size shape and fixing at corners splay and chambers etc. joints properly finished with white cement paste curring, cost, of all materials and labour, taxes, conveyance to site of work and including cleaning the surface with proper chemical solvent as per the direction of the Engineer-in-Charge. The materials for base course and including cement will be supplied by the tendered.
h)	Tile Dado (Floor Tile, Ceramic	

	Tile, Vitrified Tile etc.)	- Do -
i)	Chequre Tile Flooring	Providing and laying in all floors at all heights cement chequered tile of size 10”x 1” prepared with metallic hardener 1:4 cement as per IS specification thoroughly mixed with stone of 1:2(1 metallic hardener : 2 stone aggregates) laid over a base course layer of 40mm thick cement concrete (1:2:4) with 12mm down graded, granite aggregates of provide a uniform and even surface using C.M. 1:3, 12mm thick including flush pointing the joints of tiles with cement admixture with pigment and making the colour of floor as required by applying oxide paints as directed and as per drawing complete with all labour, materials, conveyance, taxes, T & P and curring as per the direction of E.I.C. the materials for base concrete including gray cement will be supplied by the tenderer.
j)	Chequre Tile Dado	Providing skirting in terrace at all height in all floors with precast chequered cement tiles 20mm thick over a 12mm thick cement mortar 1:3 backing after applying epoxy water proofing treatment jointed with pigments to match the shade of the tiles by applying oxide paints complete with all labour, materials, conveyance, taxes and T & P etc. as per drawing and instruction of the E.I.C. The materials for base concrete including gray cement will be supplied by the tenderer.
k)	Khandolite Stone Cladding	Supplying and fixing of Khandolite stone 12” x 6” on walls and chajja over 12mm cement

		mortar (1:3) in all floors with a floating coat of neat cement slurry, joints properly finished with cement oxide paste, with proper curing, washing the finished surface including making the sub-surface of roof and wall before flooring the stones with cost, of all materials labour and taxes etc. completed in all respect as per direction of E.I.C.
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**Joint Manager,
OSPH&WC, Rayagada.**

GENERAL BID FORM

Tender Call Notice No. 06/2014/OPHWC/RGDA.

1. Name:

Full Address:

Fax No:

Telephone No:

E-mail of the firm:
2. Legal Status of the firm
3. Give the location and Address of your Firm/
Shop/Office
4. Have you enclosed the EMD? If yes, mention
The amount and its identifying details.
5. Have you enclosed all the documents and
Papers called for in this tender document?
Kindly enclose a list (Use a separate sheet
of paper)
6. If the answer to (5) above is 'No', which of the
Documents/papers called for in the tender
Document have not enclosed (Kindly enclose a
list of such document/papers – Use separate
Sheet of paper, if necessary)

Seal and Signature of the Bidder

**Seal and Signature of the
Tender Calling Authority.**

FINANCIAL BID FORMAT

Tender Call Notice No. 06/2014/OPHWC/RGDA

1. Name of the Item:-

Sl. No.	Name of the Building Material	Unit	Price including all taxes, duties, levies, transportation and delivery at sites on F.O.R. destination basis
a)	Mosaic Flooring	Sqm.	
b)	Mosaic Dado	Sqm.	
c)	Kotah Stone Flooring	Sqm.	
d)	Kotah Stone Dado	Sqm.	
e)	Marble Flooring	Sqm.	
f)	Marble Stone Dado	Sqm.	
g)	Tile Flooring & Dado (Ceramic Floor Tile) (JHONSON, KAJARIA, NITCO, SOMANY/ORIENT BELL) a) 12"X 12" (Plain Colour) b) 12" X 12" (Printed) c) 12" X 12" (Mat Finish) d) 12" X 12" (Glossy)	Sqm.	
g)	Tile Flooring & Dado (Ceramic Edge Cut Floor Tile) (JHONSON, KAJARIA, NITCO, SOMANY,ORIENT BELL) a) 16"X 16" (Plain Colour) b) 16" X 16" (Printed) c) 16" X 16" (Mat Finish) d) 16" X 16" (Glossy)	Sqm.	
g)	Tile Flooring & Dado (Vitrified Floor Tile) (JHONSON, KAJARIA, NITCO, SOMANY, RAK) a) 24"X 24" (Plain Colour)	Sqm.	

	<ul style="list-style-type: none"> b) 24" X 24" (Printed) c) 24" X 24" (Mat Finish) d) 24" X 24" (Glossy) e) 24" X 24" (Glossy Digital Printed) 		
g)	<p>Tile Flooring & Dado (Ceramic Base VC Tile) (SOMANY)</p> <ul style="list-style-type: none"> a) 24"X 24" (Plain Colour) b) 24" X 24" (Printed) c) 24" X 24" (Mat Finish) d) 24" X 24" (Glossy) 		
h)	<p>Tile Wall Cladding (Ceramic Wall Tile) (JHONSON, KAJARIA, NITCO, SOMANY, RAK, ORIENT)</p> <ul style="list-style-type: none"> a) 12"X 8" (Plain Colour) b) 12" X 8" (Printed) c) 12" X 8" (Digital Printed) d) 12" X 8" (Glossy) 	Sqm.	
h)	<p>Tile Wall Cladding (Ceramic Wall Tile) (JHONSON, KAJARIA, NITCO, SOMANY, RAK,ORIENT)</p> <ul style="list-style-type: none"> e) 12"X 18" (Plain Colour) f) 12" X 18" (Printed) g) 12" X 18" (Digital Printed) h) 12" X 18" (Glossy) 	Sqm.	
h)	<p>Tile Wall Cladding (Ceramic Wall Tile) (JHONSON, KAJARIA, NITCO, SOMANY, RAK,ORIENT)</p> <ul style="list-style-type: none"> i) 12"X 24" (Plain Colour) j) 12" X 24" (Printed) k) 12" X 24" (Digital Printed) l) 12" X 24" (Glossy) 	Sqm.	

i)	Chequre Tile Flooring	Sqm.	
j)	Khandolite Stone Cladding	Sqm.	

Seal and Signature of the Bidder

Sold to M/s **vide M.R No**

dt

Signature of issuing officer