

**EXTRACT OF THE MINUTES OF THE 116th MEETING OF THE BOARD OF
DIRECTORS HELD ON 07.08.2012 AT 3.30 P.M. IN THE REGISTERED OFFICE OF THE
ODISHA STATE POLICE HOUSING & WELFARE CORPORATION LTD.,
BHUBANESWAR.**

SERIAL NO.-4

ITEM OF BUSINESS:

**TO NOTE AND APPROVE FORMULATION OF
COMMON WORKING PROCEDURE FOR
EXECUTION OF WORKS IN THE CONSTRUCTION
CORPORATION.**

Initiating discussion the CMD informed that, a meeting was held on 28th May 2012 under the Chairmanship of Principal Secretary Home, Government of Odisha to formulate standard guidelines for the construction sector PSUs of the State. The recommendation of the Committee on common working procedure for execution of works in the construction Corporations of the State has been vetted by the Finance Department and to be approved by the Government shortly.

Participating in the discussion Principal Secretary Home, and Works Secretary suggested to follow the approved common working procedure in the Corporation. Then DGP told that in maoist affected districts there may not be tender response resulting delay in project execution and non utilization of fund. He also suggested to take up the work on departmental execution basis after getting no response in first attempt of tendering system in Naxlite areas/SRE districts. Similarly in other areas (non SRE districts) after getting no response in 1st attempt of tendering process the work may be taken up on departmental execution basis keeping in view timely execution of projects and faster utilization of fund with adequate justification. It is decided to suitably incorporate the above suggestions in the common working procedure as S.L. No. 1A. Then the CMD proposed formal delegation in case of S.L. No.3 and S.L. No. 4 of the common working procedure to be incorporated as S.L. No. 3A and S.L. No. 4A. Members also suggested for cluster tendering system, i.e. combination of 4 to 5 projects having estimated cost of ₹ 20 to 25 crores to attract big contractors and to incorporate same in the working procedure.

Sl.No. 1A. General working procedure.

The Corporation shall take up the work on departmental execution basis after getting no response in first attempt particularly in Maoist areas/SRE districts. In other areas (Non SRE districts) after getting no response in first attempt the work may be taken up on departmental execution basis

after adequate justification. Cluster tendering system i.e. combination of 4 to 5 projects having estimated cost of Rs. 20 to 25 crores may be allowed to attract big contractors as a remedy to no response.

Sl.No.3A Premium of Tender Value.

Tender premium beyond 10% and upto 15% of the estimated cost will be approved by a Committee. Constitution of the tender approval Committee, shall be as follows

C.M.D. - Chairman of the Committee.

Chief Engineer and Financial Advisor of the Corporation are members of the Committee.

Sl.No.4A Single Tender

Following delegation of financial power was approved.

- (i) Chief Engineer - Tender value upto ₹5.00 crores.
- (ii) C.M.D. - Tender value above ₹5.00 crores and upto ₹7.00 crores
- (iii) Board of Directors - Tender value above ₹7.00 Crores.

After detail discussion the working procedure was approved by the Board. However any addition/alteration made by the Government in the working procedure shall be suitably incorporated by the Corporation.

The approved working procedure is annexed vide Annexure-1.

Sd/-
Chairman

True copy attested.


Company Secretary.