

**TENDER DOCUMENT
(SAMBALPUR DIVISION)**

For

**Purchase of
BUILDING MATERIALS**

**UNDER
DIFFERENT GRANT PROJECTS**

TENDER NO :- 02 /2013/OPHWC, SAMBALPUR

NAME OF THE AREA:- -----

THE ODISHA STATE POLICE HOUSING & WELFARE CORPORATION LTD.,

**DIVISION OFFICE: SAMBALPUR
AT:- HOTA BUILDING (NEAR NEW LIFE NURSING HOME),
S.R.I.T. COLONY,
P.O.:- BUDHARAJA,
DIST.- SAMBALPUR**

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TENDER CALL NOTICE

**THE ODISHA STATE POLICE HOUSING & WELFARE CORPORATION LTD.,
DIVISION OFFICE , SAMBALPUR
No. 2 /2013/OPHWC, SAMBALPUR**

1. Sealed tenders are invited from reputed Suppliers / Manufacturers for purchase of the following building materials.

Sl. No.	Name of the Building Materials	Quantity	E.M.D.
1.	<u>Building Materials</u> K.B. Bricks, C.B. Bricks, Fly Ash Bricks, 19mm to 12mm C.B. Chips, 19mm to 12mm H.B. Chips, 6mm C.B. Bazuri, 40mm C.B. Metal, 40mm H.B. Metal, 15cm. & above R.R. Stone, Clean Silt free River Sand, Filling Sand & Moorum.	As per requirement	Rs. 5000/- (Rupees five thousand only) per each area.

Name of the Area :-

1. (a) Sambalpur District - Rengali, Jamankira, Kisinda, Jujumura.
(b) Bargarh District - Bartunda, Melchhamunda, Jagadalpur, Gaisilet, Buden, Jharbandh
(c) Sundargarh District - Biramitrapur
2. The tender document may be obtained on payment of Rs. 1050/- (Rs. 1000/- + 5% VAT) (Rupees One Thousand Fifty) only (Non-refundable) between 10 A.M. to 5 P.M. on each working day from the office of the undersigned at the address given below from 01.07.2013 to 06.07.2013.
3. Tender submitted other than in the manner prescribed in the Tender Document shall be rejected.
4. **Last date for receipt of tenders at Division Office, OSPHWC, Sambalpur and date for opening of tenders are as follows.**
Last Date of Receipt : 08.07.2013 upto 2.30 P.M.
Date of opening at Division Office, O.P.H.W.C., Sambalpur : 08.07.2013 at 3.30 P.M.
5. Tender shall be submitted for each area separately.
6. Address :- Joint Manager, The Odisha State Police Housing & Welfare Corporation Ltd.,
At:- Hota Building (Near New Life Nursing Home) S.R.I.T. Colony, Post :- Budharaja,
Dist. Sambalpur, (Phone No. 0663-2541061).

**Sd/-
Joint Manager
OPHWC.,Sambalpur**

Tender call Notice No. 2/2013/OPHWC, SAMBALPUR

GENERAL CONDITIONS OF THE TENDER

1. The Bidder/ Supplier should either be a Manufacturer or a reliable supplier of building materials Preference shall be given to owner of Kiln, Quarry & having own transport carrier. The latest authenticated documentary proof of this shall be submitted. The proof submitted earlier in some other context shall not be treated as valid and sufficient.
2. The tenders (also called bids) not submitted in prescribed format or in prescribed manner, shall be rejected at the risk and responsibility of bidder.
3. All the information as called for in the tender document should be submitted truly, clearly, legible, transparently, unambiguously and without the use of abbreviations. It shall be submitted in English.
4. All the figures, like rates and amount shall be written in figures followed by words in a bracket.
5. Over writing in the tender document shall not be appreciated. If there is any over writing in the Figures then Words in a Bracket shall be treated as final. All additions, alternations, deletions and cuttings should be initialed with rubber-stamped (or seal) by the same person, who signs the tender document, failing so, the tender may be liable to rejection.
6. All the rates and amounts shall be quoted in Indian Rupees and shall be presumed to be in Indian Rupees only.
7. The rates quoted shall be valid for a period of one year counted from the last date of receipt of the bids or submission of tenders. The validity of these rates may be extended for a limited period by mutual consent.
8. Each page of this tender document should be signed by the bidder with seal in token of having read, understood and accepted the terms and conditions of this contract. The authority to sign the tender paper, on behalf of the firm shall be enclosed, if he is not the proprietor of the firm.

9. All the promotional and technical literature in English language of the products offered shall be submitted for proper appreciation of the bid. Whether or not, specifically called for in this tender document.
10. Submission of more than one competitive bid by the same Firm / Manufacturer in response to Tender Call notice for a particular area is prohibited.
11. Bidder may be allowed to use the additional sheet of paper, where the space provided, in the formats in this tender document for submission of information, is not sufficient.
12. All information submitted or supplied by the Bidder in the formats of this tender document shall be presumed to be true to the best of knowledge of bidder.
13. The Firms / Manufacturers not having VAT Registration shall not be eligible for submitting the bids. The firms blacklisted shall also not be eligible for participating in the bid.
14. The Sales Tax/VAT Clearance Certificate Up to date shall be submitted along with the tender document.
15. Earnest Money Deposit (EMD) shall either be in the form of Demand Draft / Banker's Cheque of a Nationalised bank payable at Sambalpur and drawn in favor of The Odisha State Police Housing & Welfare Corporation Ltd., Sambalpur Division or by Cash deposit directly in the office of the Joint Manager, O.S.P.H.W.C., Sambalpur. In case of cash deposit, the money receipt shall be attached with the tender document. EMD shall be returned immediately after the rejection of a bid. The DD/ Banker's Cheque etc. shall be returned in original in case of the rejection of a bid. EMD of successful bidder(s) shall be retained till lapses of the validity period of the contract.
16. All the sealed covers shall have boldly written with the name of the supplier/bidder, the Tender Call Notice No. and the area for which the bidder wants to participate.
17. If the last date for receipt of the tender/bid turns out to be a holiday, it will automatically be extended to next working day.

18. The bidder shall submit their tender paper only in the office of the Joint Manager, O.S.P.H.W.C., Division Office, Sambalpur.
19. A bid submitted cannot be withdrawn. The bids shall be opened as per Programme. The bidder or his authorized representative (one person only) will be allowed to be present at the time of opening of tenders. They will not participate in the discussions. Clarification sought, if any may be provided by them.
20. All or any of the tenders (or bids) submitted can be rejected without assigning any reason thereof. No claim, whatsoever, shall be admissible for the alleged loss/damage suffered by bidders on account of such rejections.
21. Tender shall be opened in the presence of the bidders (or their authorized representatives) only in those cases, where one or more of the offered products/material have fulfilled the prescribed technical specifications. No preference or extra payment shall be admissible for superior technical specifications or the quality, if any.
22. All prices quoted shall be as specified in the special conditions of the contract and as per the given format.
23. The authorities are not bound to accept the lowest financial bid.
24. The order for supply may be placed on the successful bidders but the technical specifications for the purpose of supply shall be those, which were specified in the tender document and accepted by the Tender Committee.
25. On delivery of the ordered materials, the respective site Engineers shall inspect to verify the quantity and to see whether those are in accordance with the technical specifications for which the order was placed. If it turns out to be otherwise, the acceptance of delivery shall be refused at the risk and responsibility of the supplier.
26. Part payment will be made on the certificate of the Divisional Head / Deputy Manager concerned.

27. Failure to supply the order in full within the stipulated period may lead to forfeiture of EMD and blacklisting of the suppliers. The allowance of the delivery in part will be the discretion of the Division in charge / D.M. concerned.
28. Terms and conditions of this tender document cannot be negotiated for variations without obtaining the prior approval of the Head Office.
29. Entire tender document, duly filled in shall be treated as part of the contract agreement for supplies in case of the successful bidders.
30. All the disputes shall be subject to jurisdiction to the Courts situated at Bhubaneswar.

**Signature & Seal
Of the Bidder**

**Sd/-
Joint Manager
OSPH&WC, Sambalpur**

Tender call Notice No. 2/2013/OPHWC, SAMBALPUR

SPECIAL CONDITIONS OF THE CONTRACT

1. The Special Conditions given here shall prevail over the General Conditions in case of repugnancy.
2. Details of supplies and Technical Specifications.

Sealed bids in this Tender Document have been invited for supply of the twelve items listed below. Detailed Technical Specifications of each item are available in the Annexure “A”.

Sl. No.	Name of the Building Materials	Quantity	E.M.D.
1.	<u>Building Materials</u>		Rs. 5000/-
	a) K.B.Bricks	As per requirement.	
	b) C.B. Bricks	As per requirement.	
	c) Fly Ash Bricks	As per requirement.	
	d) 19mm to 12mm C.B. Chips	As per requirement.	
	e) 19mm to 12mm H.B. Chips	As per requirement.	
	f) 6mm C.B. Bazuri	As per requirement.	
	g) 40mm C.B. Metal	As per requirement.	
	h) 40mm H.B.Metal	As per requirement.	
	i) 15cm & above R.R.Stone	As per requirement.	
	j) Clean, Silt free River Sand	As per requirement.	
	k) Filling Sand	As per requirement.	
	l) Moorum	As per requirement.	

3. The bidders may kindly note the following.
 - i) For supplies of each of the 12 items mentioned above, a panel of suppliers will be prepared on the basis of the bids received in response to this Tender Call Notice. It shall mean that for the supply of the same item in the same area, there could be more than one supplier and with equal rates.
 - ii) The engineer in-charge of the work shall have the discretion to select one or more of the empanelled suppliers by taking into consideration the quantum of material required for the particular area. However preference shall be given to the L₁ tenderer.

iii) This Tender Document has not specified any quantity of any item to be purchased. It will depend on the work-load of the Corporation in that Area.

iv) The bidders shall indicate in their Price bids the maximum quantity of an item that can be supplied by them during the period of this contract agreement in the Area in question at the rates quoted by them and approved by the Corporation. Otherwise, the orders may be placed with them with any quantity of the supplies and they shall be contract bound to supply that quantity at those approved rates.

v) The supplier shall be issued, on delivery and acceptance at the work sites, the receipt of the supplies in duplicate in a format to be decided by the Corporation. In fact, the receipt in this format shall be prepared and signed by the engineer in-charge of the work-site in quadruplicate. First two copies will be given to the supplier, 3rd copy shall be sent to the headquarters of the Corporation and the fourth copy will be retained by him as his office copy for future reference. Corporation is assigning unique codes to each of works. This code shall invariably be mentioned in all the 4 copies of the receipts for booking the expenditure to that work. Receipts shall be issued separately for each work-code.

vi) The rates quoted shall include all the charges and taxes including transportation charges, royalty and delivery at site.

vii) The statutory dues, mandated by the various laws and rules, shall be deducted at source from the bills and a tax credit slip will be issued to the suppliers by the Divisional Office/Head Office of the Corporation. This deduction at source could be for the income tax, VAT & Royalty and any other statutory provisions whenever applicable.

4. E.M.D.

The Tender Document shall accompany with an Earnest Money Deposit (EMD) of Rs.5000/- for bidding for each Area irrespective of the number of items for which the bid may be submitted. This shall mean that if you are bidding for two Areas, the EMD shall be Rs.10,000/-. Otherwise the bids shall be rejected.

5. It shall not be necessary to bid for all the above items. The bidders may bid for one or more of the items depending on their convenience.

6. Quantity measurement will be done at the delivery site subject to acceptable quality of the supplies. Every measurement of each carrier load will be taken on the carrier itself before dumping it at the site except the bricks. In case of bricks, counting shall be done after proper stacking at site. The acceptance of delivery may be refused even after the quantity measurements in case of materials not meeting the approved technical specifications.

7. Delivery of materials shall not be allowed in night. Moreover, advance intimation shall be given by the supplier to the work-in-charge engineer for the time and date of delivery at work site for making necessary arrangements for quantity measurements as above.

8. Payment:

100% of the eligible payment, against accepted delivery at work sites, will be made by the Divisional office in the manner already specified above.

**Signature & Seal
Of the Bidder**

**Sd/-
Joint Manager
OSPH&WC, Sambalpur.**

ANNEXURE-A
(Special Conditions of Contract-Technical Specifications)

Tender Call Notice No. 2 / 2013 / OPHWC, Sambalpur

1. Name of the Item:-

Building Materials

Sl. No.	Name of the Building Materials	Technical Specification
a)	K.B. Bricks	First Class / Second Class K.B. Bricks (10"x5"x3" or 9"x4.5"x 3") having crushing strength not less than 70 Kg/Sq.cm. to 105 Kg/sq.cm. Confirming to I.S. – 3495 Maximum water absorption should be 20% to 22% after 24 hours. It should be well brunt, uniform colour & uniform size. The Size variation should not be more than 3mm.
b)	C.B. Bricks	C.B. Bricks (10"x5"x3" or 9"x4.5"x3") having crushing strength not less than 35 Kg/sq.cm. Confirming to I.S. – 3495. Maximum water absorption should be 25% after 24 hours. It should be well brunt, uniform colour & uniform size. The size variation should not be more than 3mm.
c)	Fly Ash Bricks	Fly Ash Bricks (10"x5"x3" or 9"x4.5"x3") having crushing strength not less than 105 Kg/sq.cm. Confirming to I.S.-2185 Maximum water absorption should be 20% to 22% after 24 hours. It should be well-cured & uniform size. The size variation should not be more than 3mm.
d)	19mm to 12mm C.B. Chips	19mm to 12mm Hard Granite graded chips should be hard, tough, compact grained and uniform texture & colour. It should have a crushing strength of at least 0.76 tones/sq.cm.
e)	19mm to 12mm H.B. Chips.	19mm to 12mm Hard Granite graded chips should be hard, tough, compact grained and uniform texture & colour. It should have a crushing strength of at least 0.76 tones/sq.cm.

f)	6mm C.B. Bazuri	6mm Hard Granite chips should be hard, tough, compact grained and uniform texture & colour. It should have a crushing strength of at least 0.76 tones/sq.cm.
g)	40mm C.B. Metal	40mm Hard Granite Metal should be hard, tough, compact grained and uniform texture & colour. It should have a crushing strength of at least 0.76 tones/sq.cm.
h)	40mm H.B. Metal	40mm Hard Granite metal should be hard. Tough, compact grained and uniform texture & colour. It should have a crushing strength of at least 0.76 tones/sq.cm.
i)	15cm & above R.R. Stone	Hard Granite Random Rubble stone should be hard, tough, compact grained and uniform texture & colour. It should have a crushing strength of at least 0.76 tones/sq.cm.
j)	Clean, silt free River Sand	Sand should be clean, sharp, hard & free from clay and silt. It should pass through a sieve of 2mm x 2mm. And through No – 14 of No.-16 BS – 1mm sieve depending on the nature of work.
k)	Filling Sand	
l)	Moorum	

Sign of Bidder

**Sd/-
Joint Manager
OSPH&WC, Sambalpur**

GENERAL BID FORM

Tender Call Notice No. 2 / 2013 / OPHWC, Sambalpur

1. Name:

Full Address:

Fax No:

Telephone No:

E-mail of the firm:
2. Legal Status of the firm
3. Area for which you have submitted the bid:
4. Whether you are a Manufacturer/ Kiln Owner/
Quarry Owner/ Transport Vehicle Owner.
5. Weather you have any previous experience.
6. Give the location and Address of your Kiln/
Quarry/Office.
7. Have you enclosed the EMD? If yes, mention
The amount and its identifying details.
8. Have you enclosed all the documents and
Papers called for in this tender document?
Kindly enclose a list (Use a separate sheet
of paper)
9. If the answer to (7) above is 'No', which of the
Documents/papers called for in the tender
Document have not enclosed (Kindly enclose a
list of such document/papers – Use separate
Sheet of paper, if necessary)

Seal and Signature of the Bidder

PRICE BID FORMAT

Tender Call Notice No. 2 / 2013 / OPHWC, Sambalpur

1. Name of the Area:- _____.

Sl. No.	Name of the Building Material	Unit	Price including all taxes, duties, levies, transportation and delivery at sites on F.O.R. destination basis	
			In Figures	In Words
a)	K. B. Bricks	1000 No.		
b)	C. B. Bricks	1000 No.		
c)	Fly Ash Bricks	1000 No.		
d)	19mm to 12mm C.B. Chips	Cum.		
e)	19mm to 12mm H.B. Chips	Cum.		
f)	6mm C.B. Bazuri	Cum.		
g)	40mm C.B. Metal	Cum.		
h)	40mm H.B. Metal	Cum.		
i)	15 cm & above R.R. Stone	Cum.		
j)	Clean, silt free River Sand	200 Cft.		
k)	Filling Sand	200 Cft.		
l)	Moorum	200 Cft.		

Seal and Signature of the Bidder

Sold to M/s. _____ **Vide M.R No.** _____

Dt. _____.

Signature of Issuing Officer

