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Copy of letter no. 15601/Dt. 15.4.2004 from Shri Santosh Kumar, I
Principal Secretary to Government of Orissa, Home Deptt. Bhubane
addressed to Shri N.C. Padhi, IPD D.G. & I.G. of Police, State Police
Hdqs., Buxibazar, Orissa, Cuttack 753001.

Sub;

Single Tender situation-Clarification.

A question has been raised as to what constitutes a 'Single Tender' situation in competitive procurement following the two-bids procedure adopted in State Police Headquarters. This issue is being clarified here as follows.

2. Whenever a single bid is received in response to an open advertisement for procurement, it obviously is a case of "Single Tender". Such a single bid may not necessarily be a non-competitive bid. However, it has to be treated as non-competitive bid unless there are some strong and valid reasons to treat it otherwise. These reasons could be one or more of the following.

- (i) The technical specifications may have been too tough for the competitive products to fulfil them.
- (ii) The bidder may be holding monopoly in producing and supplying the items in question.
- (iii) The bidder may have successfully persuaded the competitors not to file the bids.
- (iv) The other bidders may not be genuinely interested in filing the bid.

3. Whatever may be the reason for receipt of a single bid in response to an open advertisement, each such case may be analysed carefully before deciding to reject it on the grounds that it is not a competitive bid. Outright rejection of such bids is, therefore not advisable.

4. There may be a situation, where more than one bid may have been received in response to an open advertisement for procurement but all ~~but all~~ but one bid may get rejected for one reason or the other before reaching the stage of opening the financial bids. This is a case in which clearly there has been a competition as more than one bid were received. None of the bidders or the authority calling the bids knew in advance that all but one bid will be rejected before the opening of commercial bids. Therefore, a single bid case of this nature should not be treated as a non-competitive 'Single Tender' case. The financial bid of the single bidder left in the field should be opened and further action should be taken in the matter as if it were a competitive bid.

5. However, in such cases, the tender calling authority must satisfy itself that the rejected bids were genuine ones and were not filed by the spurious parties to support the single bid mentioned above.

6. The tender calling authorities, the technical committees and those processing the various competitive bids in Police State Headquarters may kindly be advised accordingly.

ORISSA POLICE
STATE HEADQUARTERS, CUTTACK.

NOXIN-1-2003/

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/s..

Dt.

6. 5. 2004

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SD.

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6. 5. 2004

DIG OF POLICE (ADMN.) ORISSA.

[Signature] 5.5.2004

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