

Website/Mail

**THE ODISHA STATE POLICE HOUSING & WELFARE CORPORATION LTD.
BHUBANESWAR-22**

Office Order No. 5504 /OPHWC

Dated 10 / 04 / 2017

Guidelines for Works

In continuation to this Office Guideline No. 3634/OPHWC dt.10.03.2017 & 5013/OPHWC dt. 30.03.2017, the further Guidelines are issued for better performance of the Corporation.

1. In Para 4.8.4 of O.A.M. regarding procurement of materials and labour, clear instruction have been issued from A to B as to how the materials shall be procured. It is clearly mentioned in Para A.3 that a tendering process Division-wise, shall be taken up for empanelment of prospective suppliers and fixation of Unit rates. It has been further instructed that this should be done in the beginning of each year. As the year has ended those divisions who are defaulters by now are instructed to do the work instantly. While deciding the rates of different materials prevailing SoR price is to be kept in view.

2. Para-B of 4.8.4 of O.A.M. may be referred to :- It has been clearly instructed that the panel of labour contractors shall be prepared from the participating bidder who are willing to accept the lowest rate.

The work may be awarded through piece rate contract in standard K.2 form of O.P.W.D by observing all formalities in the said contract, unit, rate & quantity of work to be done and time of commencement & completion shall be specifically mentioned.

This is issued with the approval of the C.M.D.

Format of K-2 is appended.


Financial Advisor

THE ODISHA STATE POLICE HOUSING & WELFARE CORPORATION LTD.
BHUBANESWAR-22

Schedule XLV-Form No.62(New) No.....

Date.....

TENDER QUOTATION FOR PIECE WORK

I do hereby tender to execute the under mentioned description of work by piece work, in accordance with the condition noted below in consideration of payment being made for the quantity of work executed at rate specified in the following schedule.

SCHEDULE					
SN	ITEM OF WORKS	UNIT	Qty		Rate
1	One coat of priming with approved primer over new wood work.				
	BASEMENT FLOOR/ STILT FLOOR	71.55	SQM	@	17.00
	FIRST FLOOR	147.76	SQM	@	
	SECOND FLOOR	91.67	SQM	@	
	THIRD FLOOR	110.60	SQM	@	
	FOURTH FLOOR	100.20	SQM	@	
	FIFTH FLOOR	189.07	SQM	@	
	SIXTH FLOOR	189.78	SQM	@	
	SEVENTH FLOOR	9.45	SQM	@	
2	Enamel painting two coats including cost of all materials, brushes, putty etc.				
	BASEMENT FLOOR/ STILT FLOOR	71.55	SQM	@	50.00
	FIRST FLOOR	147.76	SQM	@	
	SECOND FLOOR	91.67	SQM	@	
	THIRD FLOOR	110.60	SQM	@	
	FOURTH FLOOR	100.20	SQM	@	
	FIFTH FLOOR	189.07	SQM	@	
	SIXTH FLOOR	189.78	SQM	@	
	SEVENTH FLOOR	9.45	SQM	@	
3	Finishing surface of walls with cement based wall putty (water based) of approved make and finished smooth and even surface to receive painting including cost of scaffolding staging charges with cost of all material, taxes, labour, T&P				
	BASEMENT FLOOR/ STILT FLOOR	220.23	SQM	@	31.00
	FIRST FLOOR	1757.18	SQM	@	
	SECOND FLOOR	1766.67	SQM	@	
	THIRD FLOOR	1930.15	SQM	@	
	FOURTH FLOOR	1952.39	SQM	@	
	FIFTH FLOOR	1975.11	SQM	@	
	SIXTH FLOOR	1979.14	SQM	@	
	SEVENTH FLOOR	429.26	SQM	@	

Construction of FOW & SIT Building for Crime Branch, Dhule District.

	Wall painting two coats of plastic emulsion paint of approved shade including scaffolding and cleaning the surface before application.								
	BASEMENT FLOOR/ STILT FLOOR	220.23	SQM	@					33.00
	FIRST FLOOR	1757.18	SQM	@					
	SECOND FLOOR	1766.67	SQM	@					
	THIRD FLOOR	1930.15	SQM	@					
	FOURTH FLOOR	1952.39	SQM	@					
	FIFTH FLOOR	1975.11	SQM	@					
	SIXTH FLOOR	1979.14	SQM	@					
	SEVENTH FLOOR	429.26	SQM	@					
5	Painting two coats of Anti-fugal weather coat water proofing paint including scaffolding and cleaning the surface before application.								
	BASEMENT FLOOR/ STILT FLOOR	593.37	SQM	@					33.00
	FIRST FLOOR	650.92	SQM	@					
	SECOND FLOOR	674.91	SQM	@					
	THIRD FLOOR	692.54	SQM	@					
	FOURTH FLOOR	693.65	SQM	@					
	FIFTH FLOOR	693.65	SQM	@					
	SIXTH FLOOR	693.68	SQM	@					
	SEVENTH FLOOR	567.84	SQM	@					
6	Providing and applying priming one coat with any approved primer on new work to give an even shade including scaffolding and cleaning the surface before application etc.								
	BASEMENT FLOOR/ STILT FLOOR	593.37	SQM	@					17.00
	FIRST FLOOR	650.92	SQM	@					
	SECOND FLOOR	674.91	SQM	@					
	THIRD FLOOR	692.54	SQM	@					
	FOURTH FLOOR	693.65	SQM	@					
	FIFTH FLOOR	693.65	SQM	@					
	SIXTH FLOOR	693.68	SQM	@					
	SEVENTH FLOOR	567.84	SQM	@					
7	Cement washing one coat including scaffolding and cleaning the surface before application.								
	BASEMENT FLOOR/ STILT FLOOR	813.60	SQM	@					5.00
	FIRST FLOOR	2408.10	SQM	@					
	SECOND FLOOR	2441.58	SQM	@					
	THIRD FLOOR	2622.69	SQM	@					
	FOURTH FLOOR	2646.04	SQM	@					
	FIFTH FLOOR	2668.76	SQM	@					
	SIXTH FLOOR	2672.82	SQM	@					
	SEVENTH FLOOR	997.11	SQM	@					

N.B:- Piece work is that which involves the payment for work done at a stipulated rate only rate without reference in total quantity of item.

Signature of Labour Contractor

TERMS AND CONDITIONS:-

- 01 Dewatering during excavation to be paid as per actual.
- 02 For brick work in FF and next subsequent floors, add 15% extra labour over and above rates of next lower floor.
- 03 For brick arch masonry work not exceeding 1.5mt. span add Rs.55.60 per cum. Extra for scaffolding and centering to the rate of brick work in superstructure.
- 04 For brick masonry in well staining add Rs.38.80 per cum. Extra for scaffolding and lowering of materials to the rate in foundation and plinth.
- 05 For honey comb brick work in F.F. and subsequent higher floors add 15% extra labour over and above the rates of next lower floors.
- 06 For brick masonry work below ground level beyond 1.5mt and up to 4.5mt depth add 15% extra labour over and above the rates of respective item for lowering the materials
- 06 For centering and shuttering in first floor and subsequent upper floors ,add 20% extra over and above the rates for next loer floors.
- 07 For RCC/PCC works in first floor and subsequent upper floors.add 15%extra labour to the next subsequent lower floor.
- 08 For RCC works in slope roof add 10% extra labour (on labour calculated for the floor) over and above the rates of the floor for lifting and laying concrete.
- 09 For RCC and reinforcement works below ground level beyond 1.5mt. & up to 4.5mt. depth add 15 % extra labour over and above the rates of respective item for lowering the materials.
- 10 For RCC work in porogola add 10% extra labour over and above the rates of the next floor for lifting and laying concrete.
- 11 For flooring work in F.F. ar anyadditional floor add 5% extra labour over & above the rates of next lower floor.
- 12 For inside painting in each subsequent floor above ground level add 3% extra labour over & above the rates of ground floor.
- 13 For outside painting add 5% extra on labour for scaffolading over and above the rates of the next lower floor.
- 14 For inside cement or lime plaster or pointing in each subsequent floor above ground floor add 3% extra labour over and above the rates of the next lower floor.
- 15 For outside cement or lime plaster or pointing add 5% extra labour for scaffolding over and above the rates of the next lower floor.
- 16 For stone masonry in super structure add extra rs.35.15/cum for extra labour and scaffolding etc. to the rate in foundation and plinth.
- 17 For rod binding work add 10% extra labour for lifting over and above the rates of the next lower floor.
- 18 Non-schedule item of works will be executed after observing all necessary formalities as per the rules and ground realities after obtaining approval from head quarter wherever considered necessary.

1 The work is to be carried on which due diligence and in accordance with the direction/specification in force on which I/We have a copy & all work executed is to be done in a workman like manner the materials used, who supplied by the party tendering to be of the best of the several kinds procurable and in all cases is to be subject to the approval of the C.E(Civil)/G.M.(Civil)/JM(Civil) for the time being whose decision as to the rate of the areas and the quantity of the work or materials shall be final.

2 The C.E(Civil)/G.M.(Civil)/JM(Civil) may put and to this agreement at his option at any time and in the case of bad work or materials the C.E(Civil)/G.M.(Civil)/JM(Civil) may remove the same and have it replaced deducting the value of the work rejected or materials removed, or the party making this tender.

3 Observation of contract labour(Regulation & Abolition)Act payment of wages Act. Minimum wages Act Workman's Compensation Act etc. in vogue shall be the sole responsibility of the party making this tender and he shall be held liable for any claim due to violate in this respect.

Schedule or work in fixed time frame are given by EIC must be adhered to. In case of failing the EIC has the right to deduct/release to 2% of job as compensation.
Bad & substandard works shall immediately be got rectified by the contractor, at the orders of the EIC to his satisfaction. In the event of failure on part of the contractor to redo the work of carry out the written instruction within the 24 hours the EIC shall have the right to dismantle the bad & substandard work & reconstruct it at the cost of the contractor.
5% of the running bills will be deducted as S.D. This can be released on satisfactory completion of the work.

1% of the bill will be deducted as Income Tax if bill exceed to Rs.10,000/-.
1% of the bill will be deducted as Cess if bill exceed to Rs.10,000/-.
Shortage of materials on account of fraud or any case criminal intention on the part of the contractor shall make him liable for realization of double the cost of material found shortage at a rate as last procured at the site.
Decesion of CMD/C.E.(Civil)/G.M.(Civil)/JM concerned in the matter of any dispute shall be final and binding on the contractor.
The Officer-in-Charge of the work shall have the right; to decide whether any labourer employed by the contractor is below the age of 12 years and to refuse to allow to any labourer whom he decides to be below the age of 12 years to be employed by the contractor.

Signature of the party / making the tender / quotation.

Date.....
Witness residence.

Asst. Project Manager

Deputy Manager

Accepted by

Joint Manager