



THE ODISHA STATE POLICE HOUSING & WELFARE CORPORATION LTD.
(A Government of Odisha Undertaking)
CIN: U45201OR1980SGC000884

ADVERTISEMENT

The Odisha State Police Housing & Welfare Corporation Ltd. is a Silver Rated State Government Undertaking (PSU). The Odisha State Police Housing & Welfare Corporation Ltd. (OSPH&WC Ltd.) invites applications for the post of **Accountant** as mentioned below in detail: -

Qualification & Age:

Sl. No.	Name of the Post	Qualification
1.	Accountant (UR-4/W:1)	Commerce Graduate from a recognized university and Preference shall be given having professional qualification i.e. CA/CMA(Inter) and must have adequate knowledge to work in computerized accounting environment i.e. Tally, ERP & SAP-FICO Module.
		Age (Maximum 32 years) (The upper age limit is relaxable by 5 years for the candidates Belonging to ST / SC / SEBC / Women and by 10 years for Physically Handicapped Candidates. In case of personnel deployed for at least one-year continuous service through manpower service provider agency as per existing rules of Govt. of Odisha, the maximum age will be 45 years).

Provided that in case a candidate who comes under more than one category mentioned above, he / she will be eligible for only one age relaxation benefit, which shall be considered most beneficial to him / her.

Application fee

A candidate is required to pay a non-refundable and non-adjustable fee of ₹500/- (Rupees five hundred). Fees can be paid online using Debit card/Credit card/Net banking.

Other Eligibility Condition

- (i) The candidate must be a citizen of India.
- (ii) The candidate must be in good mental condition, bodily health and free from any physical defects that is likely to interfere with the discharge of his duties in the service. A candidate, who after such medical examination is not found to satisfy these requirements shall not be appointed to the post.
- (iii) The candidate must be able to speak / read & write Odia fluently and must have passed: at least an examination in Odia language equivalent to that of Medium English School Standard conducted by the Board of Secondary Education, Odisha, or the Education Department of Government of Odisha or any other Board or Council of Secondary Education approved by the Government of Odisha in support of passing of Odia language.

- (iv) A candidate, who has more than one spouse leaving, will not be eligible for appointment unless the State Government has exempted his/her case from operation of this limitation for any good and sufficient reasons.
- (v) Only those candidates, who fulfill the requisite qualification and within the prescribed age limit etc. for submission of on-line application form will be considered eligible.

Selection Process

All candidates will be evaluated on the basis of

- (a) Career Marking.
- (b) Computer based written test.
- (c) Personal Interview.

The career marking and marking of skill test will be conducted as mentioned below for selection of candidate.

Sl. No.	Name of the Post	Particulars	Marks
1.	Accountant	Career	30 Marks
			(20 marks for B.Com & 10 marks for CA/CMA inter)
		Computer based written test for (50 objective type questions)	50 Marks
		Personal Interview	20 Marks

An example of career marking is given below:

For B. Com career mark will be 20 for securing 100%, accordingly the candidate is securing 70% in B. Com his/her mark will be 14.00 proportionately.

As per the existing rules of the Government, the outsourced candidate presently deployed through Placement Agency they will be allowed 1% extra mark on the total marks of the career for each completed year of continuous service subject to maximum of 15 marks for deriving merit list before the computer based test.

100 candidates for each post will be called for the Computer based written test on the basis of the merit list prepared from the career marking. The candidates shall be required to download their admit card from website. No separate correspondence will be made on this regard. The date / place of Computer based written test will be intimated through SMS & e-mail will be also mentioned in the admit card. The selection of the candidate will be made out of the merit list prepared on the basis of the combined career marking Computer based written test and personal interview.

Submission of application

- (i) On-line application form will be available from **27.12.2019 at 11.00 A.M. to 14.01.2020 by 5.00 P.M.**
- (ii) The candidate must go through this advertisement available in the website in the www.ophwc.nic.in before filling up on-line application.
- (iii) The candidates are requested to upload the scanned image of latest passport size photograph in the on-line application form. Up-loaded photograph and specimen (full) signature must be clearly identifiable / visible. Otherwise the application of the candidates is liable to be rejected by the OPHWC Ltd. and no representation from the candidate will be entertained.

Certificate / Documents to be attached

- (i) Recent passport size photographs which will be uploaded with on-line application.
- (ii) The Copy of Caste certificate by birth in support of claim as SCs/STs/SEBCs, whichever is applicable.
- (iii) The necessary documents regarding outsource engagement as per applicable Govt. Rules.

Condition of contractual service

- (a) **Tenure** - Person appointed against the contractual post shall continue on contractual basis for a period of six years in compliance to G.A. Department Notification No.1147 dated 17.01.2014. The period of six years shall be counted from the date of their joining.

(b) **Remuneration**

Sl. No.	Name of the Post	Remuneration
1.	Accountant	35400-112400 (Level:9)

- (c) **Annual increase of remuneration** - Subject to satisfactory performance the consolidated remuneration shall be enhanced on completion of each year of service as per the Govt. guidelines.
- (d) **Allowance** - They shall not be entitled to D.A, HRA & other allowances during the period of contractual appointment.
- (e) **Leave** - They shall be entitled to leave under the provisions of leave rules of Government at par with regular employees of OPHWC Ltd.
- (f) **Conduct & Discipline** - They shall abide by the conduct rules and classification, control and appeal rules as applicable to the employee of the OPHWC Ltd.

Condition of Service on Regular Appointment

- (a) **Regular Appointments** – On satisfactory completion of six years of contractual service, they shall be regularly appointed. A separate order of regular appointment shall be issued by the Appointing Authority of OPHWC Ltd.
- (b) **Pay & other benefits** - On regular appointment, the Accountant shall be entitled to draw the regular scale of pay with D.A & other allowances as admissible in the said Level & Cell Pay Band to the regular employees of the OPHWC Ltd.
- (c) **Other conditions of service**- The other condition of service shall be such as applicable to the regular employees of OPHWC Ltd.

- * **OPHWC Management reserves the right not to fill any or all the positions so advertised without assigning any reason thereof.**
- * **OPHWC Management reserves the right to cancel/modify the recruitment process, if need so arises, without issuing any further notice or assigning any reason thereof at any stage.**
- * **Any further modification of the advertisement will be shown in the OPHWC web site only.**

Sd/-
Chairman-cum-Managing Director
OSPH&WC Ltd.

BHOINAGAR, BHUBANESWAR-751022, ODISHA
EPABX: 0674-2541545/2542921, Fax: 0674-2541543/2541206
E-mail: policehousing@rediffmail.com, Web: ophwc.nic.in

**STEPS FOR SUBMITTING THE APPLICATION FEE AND FILLING THE DETAILS IN ONLINE PORTAL TO
COMPLETE YOUR REGISTRATION**

A candidate is required to pay a nonrefundable and nonadjustable fee of ₹500/- (Rupees five hundred). Fees can be paid online using Debit card/Credit card/Net banking.

Candidates applying for the post are required to submit **APPLICATION FEE** through any one of the following modes of payment:

- a) The candidates are required to pay the examination fee through Internet banking/ Debit Card (Visa or Masters) / Credit Card (Visa or Masters) during the online filling of the application form. After making the payment a Payment Slip will be generated on screen, the candidates should take the print of that payment slip or save for further reference.
- b) The additional bank charges for all such transactions is to be borne by the candidates in addition to the Application Fee. The last date for making the Payment of Application Fee through this mode is 14/01/2020 at 5 PM.
- c) Candidates who wish to make the payment later on or if earlier attempt was not successful should click on the link: "Acknowledgement - For Registered candidates" to make the Payment of Application Fee.
- d) **It is mandatory to submit the details of SBI Collect Reference Number (10-digit alphanumeric reference number starting with DU) printed on e-receipt and deposit date again in online portal by login through Unique Payment Reference Number after making the payment. If a candidate fails to submit these details in online portal within due date after making the payment, his/her application shall be treated as INCOMPLETE and summarily be rejected.**
- e) Bank commission charges will be borne by the Applicants. In case the candidate deposits the fee in a wrong account, OPHWC will not be responsible. Application Fee deposited after 14.01.2020 at 5 PM will not be valid.
- f) Fees once paid will not be refunded under any circumstances. Candidates are, therefore, requested to verify their eligibility before applying and payment of Application Fee.
- g) **CANDIDATE SHOULD NOTE THAT IN CASE STATUS OF PAYMENT SHOWN BY BANK IS NOT "SUCCESS" FOR THEIR TRANSACTION, i.e. STATUS OF PAYMENT SHOWN IS "PENDING", "FAILURE", "REJECTED" OR ANY OTHER TECHNICAL ISSUE, THEN IT IS THE RESPONSIBILITY OF CANDIDATE TO ENSURE THAT PAYMENT MADE TO OPHWC IS SUCCESSFUL WITHIN DUE DATE. IN CASE TRANSACTION IS REVERSE BY BANK TO CANDIDATE OR CANCELLED AND PAYMENT IS NOT RECEIVED BY OPHWC WITHIN DUE DATE, THE CANDIDATURE SHALL BE SUMMARILY CANCELLED.**
- h) **CANDIDATE SHOULD ALSO NOTE THAT IN CASE THE PAYMENT DETAILS FILLED UP BY CANDIDATES IN ONLINE SYSTEM IS NOT MATCHING WITH THE TRANSACTION DETAILS PROVIDED BY BANK, THEIR CANDIDATURE SHALL BE SUMMARILY CANCELLED.**

Thus the Step of the application process gets completed. The Registration number so generated along with Date of Birth can also be used for downloading the Admit Card 15 days prior to the date of examination which shall also be notified in the designated website.

Cheques, Money Orders, Postal Orders, Pay Orders, Banker's Cheques, Postal Stamps, Demand Drafts etc., will not be accepted, towards application fee.