



THE ODISHA STATE POLICE HOUSING & WELFARE CORPORATION LTD

(A Government of Odisha Undertaking)

BHOINAGAR, JANPATH, BHUBANESWAR-751022, ODISHA

EPABX: 0674-2541545 / 254291, Fax: 0674-2541543 / 2541206

E-mail: ophwc.od@nic.in, Web: ophwc.nic.in

ADVERTISEMENT FOR RECRUITMENT OF ACCOUNTANTS

OPHWC, a silver category State Public Sector Undertaking, undertakes various civil construction activities of various departments of Govt. of Odisha. The annual turnover of the Corporation is in excess of Rs.500 crore during the financial year 2022-23. It is a SAP enabled Corporation, the entire operations including financial transactions are operated through SAP.

OPHWC invites application from dynamic & competent candidates to fill up four regular posts of Accountants for engagement at its Divisions as well as at Head Office. Interested eligible candidates are required to fill up the application form & submit the same duly filled in by Dt.15.09.2023 positively. For detailed requirements of vacant posts, the eligible candidates may refer to our website. i.e., ophwc.nic.in. Any corrigendum to this advertisement will be displayed only on our above website.

Lawyer
Sub 21/8/23

Dy. General Manager (Admn.)



ADVERTISEMENT FOR THE POST OF ACCOUNTANTS

| Name of Post | Basic Eligibility | | Age Criteria |
|--|--|---|--|
| | Qualification | Experience | |
| Accountants (4 Posts) a) UR-1 b) SEBC-1 c) SC-1 d) ST-1 | Candidates shall be a Commerce Graduate, however, preference shall be given to candidates having additional qualifications like CA (Inter) or CMA (Inter). | Candidates shall have : a) Worked as regular / contractual / outsourced employee in accounts dept. of any civil construction Company having annual turnover in excess of Rs.300.00 Cr. per annum. However, preference will be given to candidates having working experience in state or central public sector undertakings. b) Post qualification working experience shall have for more than 3 years. However, preference shall be given to candidates having more working experience. c) Worked in SAP-ERP FICO Module for at least for one year. | a) Maximum age of candidates shall not be more than 38 years as on 31 st March 2023. b) Reservation & age relaxation for SC, ST, SEBC etc. shall be considered as per guideline of Govt. of Odisha. c) Candidates with work experience in OSPHWC Ltd. on regular / contractual / outsourced basis, shall be given additional age relaxation of one year for each completed year of service with OSPHWC Ltd., however, maximum age relaxation will be five years. |

SELECTION PROCEDURE

Selection procedure comprises of four parts such as written examination, career & experience marking, practical test and personal interview.

First Part – Written Examination – 50 Marks

- Written examination shall have for total 50 marks.
- 50 multiple choice questions having 1 mark each.
- Examination timing of one hour.

Second Part – Career & Experience - 25 Marks

- B. Com. Qualification - 5 Marks

(For B. Com career having 100% mark, candidates shall obtain 5 marks, accordingly candidates having lesser % of marks in B. Com shall be reduced proportionately, for ex. candidate having 80% mark shall obtain 4 marks.)

- CA (Inter) / CMA (Inter) Qualification - 10 Marks

For CA(Inter) / CMA(Inter) career having 100% mark, candidates shall obtain 10 marks, accordingly candidates having lesser % of marks in CA(Inter) / CMA(Inter) shall be reduced proportionately, for ex. candidate having 70% mark shall obtain 7 marks.)

- Additional Working Experience - 10 Marks

Candidates having additional working experience above three years shall obtain 2 marks for each additional year of experience. However, the maximum marks shall be 10 Marks.

Third Part – Practical Test – 15 Marks

- On SAP-ERP FICO Module – 10 Marks
- On MS Word, MS Excel, MS Power Point – 5 Marks

Fourth Part – Personal Interview – 10 Marks

- Personal Interview – 10 Marks

Candidates securing highest marks shall be selected for appointment against vacant posts.

SCALE OF PAY :

| Sl. No. | Name of the Post | Scale of Pay |
|---------|------------------|--|
| 1 | Accountant | 35,400/- – 1,12,400/- (Level-9) plus DA as admissible from time to time and other allowances as per rule OSPHWC Ltd. |

OTHER ELIGIBILITY CONDITIONS :

- The candidate must be a citizen of India.
- The candidate must be in good mental condition, bodily health and free from any physical defects that is likely to interfere with the discharge of his duties in the service. A candidate, who after such medical examination is not found to satisfy these requirements shall not be appointed to the post.
- The candidate must be able to speak / read & write Odia fluently and must have passed at least an examination in Odia language equivalent to that of Medium English School Standard conducted by the Board of Secondary Education, Odisha, or the Education Department of Government of Odisha or any other Board or Council of Secondary Education approved by the Government of Odisha in support of passing of Odia language.
- A candidate, who has more than one spouse leaving, will not be eligible for appointment unless the State Government has exempted his/her case from operation of this limitation for any good and sufficient reasons.
- Only those candidates, who fulfill the requisite qualification and within the prescribed age limit etc. for submission of application form, will be considered eligible.

SUBMISSION OF APPLICATION :

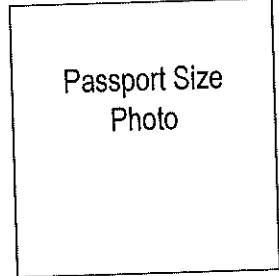
- Interested eligible candidates are required to fill up the application form & submit the same duly filled in by Dt.15.09.2023 positively. Applications received after the last date due to delay in postal / courier or any other reason shall not be entertained and will be rejected.
- The candidates already employed in Govt./Semi-Govt./ Central PSU /State PSU shall submit "No Objection Certificate" issued by their present employer at the time of Interview.

- Applications without supporting documents/ incomplete / not fulfilling the prescribed criteria in any respect are liable to be rejected.
- The candidates applying for the post must submit their application by post to "The Dy. General Manager, Admin. OSPHWC Limited, Bhoi Nagar, Janpath, Bhubaneswar-751022.
- The cover containing the application should be super scribed with the name of the post applied for i.e. "APPLICATION FOR THE POST OF ACCOUNTANT IN OSPHWC".
- The candidate must go through this advertisement available in the website in the www.ophwc.nic.in.
- The candidates shall submit one latest passport size photograph, photo Copy of Mark Sheets of B.COM, CA(Inter) / CMA(Inter) and experience certificate along with the application form available on the website.
- The Copy of Caste certificate by birth in support of claim as SC/ST/SEBC, whichever is applicable shall be submitted along with application form.
- Candidates are required to pay a non-refundable application fee of ₹500/- (Rupees five hundred) by way of Demand draft drawn in favour of " The Odisha State Police Housing & Welfare Corporation Ltd" payable at Bhubaneswar.
- OPHWC Management reserves the right not to fill any or all the positions so advertised without assigning any reason thereof.
- OPHWC Management reserves the right to cancel / modify the recruitment process, if need so arises, without issuing any further notice or assigning any reason thereof at any stage.
- OPHWC Management reserves the rights to accept / reject the candidature of any candidate without assigning any thereof at any stage.
- Any further modification of the advertisement will be shown in the OPHWC web site only.



THE ODISHA STATE POLICE HOUSING & WELFARE CORPN. LTD
APPLICATION FORM

1. Post Applied for :
2. Full Name (In Capital) :
3. Father's / Husband's Name :
4. Date of Birth :
5. Age as on 31.08.2023 :
6. Sex :
7. Category :
8. Marital Status: (Married/Un-married) :
9. Address (With PIN Code) :
Present Address



Permanent Address

10. Contact Details :

Phone/Mobile No-
E-Mail Id-

11. Details of Qualifications :

12. Educational Qualifications with marks secured

13. Details of Post Qualification/Experience :

Declaration

I, _____, son/daughter of _____ do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false my candidature/appointment is liable to be cancelled/terminated without any notice to me.

(SIGNATURE IN FULL)

Name:

Place:

Date: //2023

Documents/Certificates Attached

- 1.
- 2.
- 3.
- 4.