

By. E-mail

THE ODISHA STATE POLICE HOUSING & WELFARE CORPORATION LTD.
(A Government of Odisha Undertaking)



Letter No. 13693/OPHWC

Date: 21/10/2022

To

The Director,
I& PR Department,
Govt. of Odisha,
Bhubaneswar

Sub:- Publication of Advertisement for recruitment of Project Manager (CIVIL).

Sir,

Enclosed, please find herewith the draft **Advertisement for recruitment of Project Manager (CIVIL)** to be published in daily News Paper i.e. "The Samaja", "The Sambad", "The Times of India (Odisha edition)" on or before 23.10.2022 consuming the minimum space required for one insertion only.

After publication of the same, the concerned publisher may please be intimated to submit relevant bills indicating our GSTIN No.21AABCT7853N2ZZ for reflection in our Accounts in the GST portal, along with Newspaper to this office for necessary payment.

Yours faithfully,

Encl:- As above.


Dy. General Manager (Admin)

Memo No. 13694/OPHWC

Dt. 21/10/2022

Copy to Accounts section for information and necessary action.


Dy. General Manager (Admin)



THE ODISHA STATE POLICE HOUSING & WELFARE CORPORATION LTD.
(A Government of Odisha Undertaking)

**ADVERTISEMENT FOR RECRUITMENT OF PROJECT MANAGER (CIVIL) IN
OPHWC LTD.**

No. 13692 /OPHWC

Date: 21 / 10 / 2022

The OPHWC, a Silver category and one of the leading State PSU in Construction Sector in the State undertakes various types of Building construction works for different Govt depts./Autonomous bodies inspired by the vision to be organized as a total quality organization, setting standards of excellence in professional endeavors & reckoned as an outstanding construction corporation among the peers. OPHWC delivers quality construction at optimum cost on time to the satisfaction of the users. The Corporation has achieved an annual turnover of more than Rs 350cr. in the FY 2020 -21.

The Corporation invites application from dynamic & competent professionals for the following posts.

1. VACANCY :-

Sl. No	Name of the Post	Scale of Pay	Total posts	Initial Basic Pay	No. of Posts Reserved for			
					SC	ST	SEBC	UR
1	Project Manager (Civil)	Level-12 as per ORSP rule-2017	06	Level-12	01	01	01	03
TOTAL			06		01	01	01	03

Interested eligible candidates are advised to download the application format from OPHWC website: <http://ophwc.nic.in> & submit the same duly filled in & signed along with attested copies of Certificates & Testimonials in support of their eligibility by **Speed Post** in a cover super scribed "APPLICATION FOR THE POST.OF PROJECT MANAGER (CIVIL)", Asst. Executive Engineer cadre in Govt. so as to reach the **Dy. General Manager (Admin)**, The Odisha State Police housing and welfare Corporation Ltd., Bhoi Nagar, Bhubaneswar-751022 by **07.11.2022** positively. Applications received after the last date due to delay in **postal/courier** or any other reason shall not be entertained and will be rejected.

The OPHWC Management reserves the right to cancel, amend or alter the above advertisement without assigning any reason thereof.


Dy. General Manager (Admin)
THE ODISHA STATE POLICE HOUSING AND
WELFARE CORPORATION LTD. (A SILVER
CATEGORY STATE PSU)
BHOINAGAR
Bhubaneswar-751022

BHOINAGAR, BHUBANESWAR-751022, ODISHA
EPABX:0674-2541545/2542921, Fax: 0674-2541543/2541206
E-mail:ophwc.od@nic.in, Web:ophwc.nic.in

**TERMS AND CONDITIONS OF RECRUITMENT OF PROJECT MANAGER
(CIVIL) IN OPHWC LTD**

1. VACANCY

Sl. No	Name of the Post	No. of Posts to be filled up	No. of Posts Reserved for				Initial Basic Pay
			SC	ST	SEBC	UR	
1	Project Manager (Civil)	06	01	01	01	03	Level-12 as per ORSP rule-2017
	TOTAL	06	01	01	01	03	

NOTE:-

- a. Besides Basic Pay, the selected candidates will get other benefits like Dearness Allowance, Conveyance Expenses, Corporation quarters for accommodation or House Rent Allowance, Medical facilities for self & dependent family members etc. as per Rules of the Corporation.
- b. After appointment, the Project Manager (Civil) shall be kept under probation for a period of one year. This period will be counted towards normal increment, leave & seniority. On successful completion of probation, the Project Manager (Civil) shall be confirmed in their respective grade as indicated above. The probation period can be extended for a further period of six months, if necessary.
- c. **The inter se seniority of the Project Manager appointed by way of direct recruitment during a particular calendar year shall be on the basis of the select list. All the directly recruited personnel in a calendar year will be en bloc junior to all the promoted Project Managers during that calendar year.**
- d. During the period of Probation, the services of the Candidate can be terminated without assigning any reason.
- e. The number of vacancies shown above are indicative in nature and may either increase or decrease at the discretion of Management.
- f. Candidates after recruitment can be posted in any establishment of OPHWC within/outside Odisha.
- g. The OPHWC Service is not pensionable.

2. ELIGIBILITY CRITERIA

SL. NO.	Name of the Post	Basic Eligibility		Age as on 01.01.2022
		Qualification	Experience	
01	Project Manager (Civil),	A candidate must have possessed a Degree in Engineering (Civil) from University or Institution recognized by the Govt. or he/she must be an Associated Member of the Institution of Engineers of India.	I. Minimum 3 years post qualification experience in Civil Engineering in Govt./State PSU/Central PSU. II. Must have sound knowledge of building estimation & Project report preparation. III. Should have Knowledge of Microsoft Excel, Auto CAD & STAAD Pro.	Not above 40 years

3. RESERVATION

Sl. No	Name of the Post	Scale of pay	Total posts	Initial basic pay	No. of Posts reserved for			
					SC	ST	SEBC	UR
01	Project Manager (Civil),	Level-12 as per ORSP rule-2017	06	Level-12	01	01	01	03
TOTAL			06		01	01	01	03

- Reservation & age relaxation for SC, ST, SEBC, Ex-Servicemen, Sports person, PWD & Women Candidates shall be considered as per guidelines of State Government. Candidates with Work Experience in OPH&WC Ltd, Odisha will be given additional age relaxation of ten years.
- The cut-off date for determining the age limit and experience shall be as on 01.01.2022
- PWD Candidates whose disability is 40% or above are required to attach disability certificate indicating 40% of disability and type of disability, issued by the concerned Medical Board for consideration as per Rules.
- Ex-Servicemen are required to attach copy of Discharge Certificate issued by the Competent Authority.
- Candidates belonging to PWD, Ex-Servicemen, Sports Person & Women category shall be adjusted against the categories to which they belong.
- SEBC Candidates shall submit the SEBC Certificate issued by the Competent Authority on or after 01.01.2022
- SC & ST Candidates shall submit their related Certificate issued by the Competent Authority on or after 01.01.2022

4. **HOW TO APPLY**

- Application Form at **Annexure-I** shall be downloaded from our website: <http://ophwc.nic.in> and to be filled-up by the candidate after carefully reading the eligibility criteria prescribed for the post.
- The applicant must affix recent colour passport size photograph at top right side of the application form.
- The applicant must attach self-attested copy of all the mark sheets, certificates/ testimonials/documents from HSC / 10th onwards towards proof of qualification, age, mark secured, caste, experience etc. along with the application form. In case a Degree is based on semester pattern, then the candidate needs to submit the mark sheets of all semesters including the final mark sheet of final semester. Further, in support of any qualification, if the marking is CGPA based, then, the candidate needs to submit the proof of CGPA to Percentage conversion formula against the qualification.
- The candidates already employed in Govt./State PSU/Central PSU shall submit '**No Objection Certificate**' issued by their present employer at the time of Interview.
- The application in the prescribed form shall be accompanied with 400 words write up on '**Why I consider myself suitable for the Post**'.
- Applications without supporting documents/incomplete/not fulfilling the prescribed criteria in any respect are liable to be rejected.

5. **SELECTION METHODOLOGY**

After due scrutiny, Applications of eligible candidates will be invited for written examination.

- A pass in Odia language test equivalent to ME Standard is essential. Alternatively, the candidate has to pass the requisite language test in Odia within one year of appointment.
- Selection will be made on the basis of Written Exam. & Personal Interview of short-listed candidates.

Sl. No.	Exam. Description	Marks for which Exam. conducted
1.	Written Examination	50
2.	Practical Examination	
a)	Quantity Estimation in Microsoft Office Excel	05
b)	Auto CAD	10
c)	STAAD Pro.	10
3.	Personal Interview	25
	Total:	100

- For personal interview 6 times the no of posts of that particular category will be called after conduct of Written and Practical Exam.
- Shortlisted candidates will be intimated through email only and no other mode of communication will be followed.
- The candidates will be called for to produce original mark sheets, certificates & testimonials/documents towards proof of age, qualification and marks from HSC / 10th onwards, caste, etc. for the purpose of verification prior to personal interview.
- Filling-up of vacancies is solely at the discretion of the Management based on suitability of candidates & no claim will arise for appointment, if vacancies are not filled due to unsuitability/in sufficient number of candidate(s).

6. GENERAL CONDITIONS

- Candidates are required to visit Corporation website <http://ophwc.nic.in> at regular intervals for any corrigendum/addendum, notification, news, updates, results etc. relating to recruitment.
- At any stage or thereafter of recruitment process, if it is found that the candidate has furnished false or incorrect information then the candidature / appointment of the candidate is liable to be cancelled.
- Canvassing in any form will be viewed adversely & may lead to disqualification.
- Finally, selected candidates shall have to produce the required documents at the time of joining at respective places of posting.
- The decision of OPHWC Management will be final & binding on all candidates on all matters relating to eligibility, acceptance or rejection of the application / candidature, selection of candidate, cancellation of the recruitment process, etc. No enquiry/correspondence will be entertained in this regard.
- Any dispute arising in this connection will be subject to jurisdiction of appropriate courts of Bhubaneswar, Odisha.

Interested eligible candidates are required to fill up the application format & submit the same duly filled in by Dt. **07.11.2022** positively along with a Demand Draft of Rs. 1000/- in favor of OSPHWC, Bhubaneswar payable at Bhubaneswar. Applications received after the last date due to delay in postal/courier or any other reason shall not be entertained and will be rejected.


Dy. General Manager (Admin)
THE ODISHA STATE POLICE HOUSING AND
WELFARE CORPORATION LTD. (A SILVER
CATEGORY STATE PSU)
BHOINAGAR
Bhubaneswar-751022

THE ODISHA POLICE HOUSING & WELFARE CORPORATION
LTDAPPLICATION FORMAT FOR RECRUITMENT

Affix recent
colour
passport
size
photograph.

- 1. Post applied for
- 2. Full Name (In capital)
- 4. Date of birth
(As recorded in HSC or equivalent exam.)(Attach copy of Certificate)
- 5. Age as on (01.01.2022)
- 6. Sex:
- 7. Category:
- 8. Marital status:
(Married/Un-married)

9. Address (with PIN code):

PresentAddress

PermanentAddress

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- 10. Contact details: (a) Phone:
- (b) E-mail:

DECLARATION

ISon/Daughter / Wife of, do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/appointment is liable to be cancelled/ terminated without any notice to me.

(SIGNATURE IN FULL)

PLACE:

NAME:.....

DATE:

Documents/Certificates Attached:-

- 1)
- 2)
- 3)
- 4)
- 5)
- 6)