



OFFICE OF THE PROJECT MANAGER

THE ODISHA STATE POLICE HOUSING AND WELFARE CORPORATION LTD.

BHUBANESWAR DIVISION

Address:

At/ OPH&WC HEAD OFFICE COMPLEX,

BHOI NAGAR, BHUBANESWAR-22

Ph: (0674) 2543442, 2543242

e-mail: jmbbsr.ophwc.od@nic.in & jmbbsr@rediffmail.com

PRE-QUALIFICATION DOCUMENTS

FOR PRE-FABRICATED STRUCTURE, INTERIOR FURNISHING, LAND

SCAPING & EXTERNAL PH WORKS

DIVISION: BHUBANESWAR

DIST: PURI, KHURDA & NAYAGARH

YEAR : 2023-24



OFFICE OF THE PROJECT MANAGER

THE ODISHA STATE POLICE HOUSING AND WELFARE CORPORATION LTD.

BHUBANESWAR DIVISION

APPLICATION FORM FOR PRE-QUALIFICATION

1. Name of the Contractors/Firm :
2. Cost of application Form : Rs.2,360/- (Rupees Two Thousand Three Hundred and Sixty only) (Non-refundable) (Including GST@ 18%)
3. Money Receipt No. & Date :
4. Tender documents issued for : Interior Furnishing & Pre-Fabricated Structure/
Land Scaping/External PH works

N.B.:- The contractors / firms have to sign on each page of the application form.

Sold to Sri/Smt./M/s :-

OSD-cum-Project Manager



OFFICE OF THE PROJECT MANAGER
THE ODISHA STATE POLICE HOUSING AND WELFARE CORPORATION LTD.
(A Govt. of Odisha Undertaking)
BHUBANESWAR DIVISION

At:-OPH&WC HEAD OFFICE COMPLEX, BHOI NAGAR, BHUBANESWAR-22
Ph: (0674) 2543442, 2543242 e-mail: jmbbsr.ophwc.od@nic.in & jmbbsr@rediffmail.com

PRE-QUALIFICATION NOTICE

Letter No-5016/PM/ OPHWC /BBSR

Date -09-06-2023

(For Enlistment of different class of Contractors/Firms for execution of, Pre-Fabricated structure & Interior Furnishing works through Divisional Tender)

The Odisha State Police Housing & Welfare Corporation Ltd. (OSPH&WC), Bhubaneswar Division invites application for enlistment of contractors for execution of **Pre-Fabricated structure & Interior Furnishing works** of various projects in the district of Khurda, Puri & Nayagarh having work experience in the above with annual turnover of ₹1,00,00,000/- (One Crore) and above and with annual turnover of ₹20,00,000/- (Twenty lakhs) for Landscaping & External PH works. All applications will be received and evaluated as per the terms and conditions laid down in the pre-qualification documents for enlistment. After successful evaluation of pre-qualification documents, selected firms will be empaneled in OSPH&WC's Contractors list for the above noted work.

The pre-qualification documents can be obtained from the office of the undersigned during office hours on payment of ₹2360/- (Rupees Two Thousand Three Hundred and Sixty) only inclusive of GST (Non-refundable) in Cash or Demand draft or pay order drawn in favour of **"The Odisha State Police Housing & Welfare Corporation Ltd- Bhubaneswar Division"** drawn on any Nationalized Bank payable at Bhubaneswar. The pre-qualification documents will also available from the website www.ophwc.nic.in and the same can be downloaded. However, in case of downloaded pre-qualification documents, the cost of ₹2360/- (Rupees Two Thousand Three Hundred and Sixty) only (Non-refundable) described as above in the shape of Demand draft or Pay order shall be enclosed along with pre-qualification documents, failing which pre-qualification documents shall be summarily rejected.

Application for pre-qualification shall be submitted in sealed cover super-scribing **"Application for enlistment of Contractors for Pre-Fabricated Structure & Interior Furnishing works in OSPH&WC Bhubaneswar Division"** addressed to the Project Manager, Bhubaneswar Division, OSPH&WC Complex, Bhoi Nagar, Bhubaneswar, Pin-751022 for award of works eventually drawn on Divisional Tender Agreement in line with rules of OPWD Code & other clauses as decided by the Corporation.

The pre-qualification document not submitted in prescribed format or otherwise than in the manner prescribed in the document shall be rejected.

Date of Issue of pre-qualification document	: 10.00 AM, Dt-12.06.2023
Last date for issue of pre-qualification document up to:	05.00 PM, Dt-26.06.2023
Last date for receipt up to	: 02.00 PM , Dt-27.06.2023
Date of opening at	: 04.00 PM, Dt-27.06.2023

Sd/-
[OSD-cum-Project Manager]
OPHWC, Bhubaneswar Division

TERMS & CONDITIONS

The work will be awarded to the different of Contractor/Firms having annual turnover of ₹1,00,00,000/- (One Crore) for Interior Furnishing & Pre-Fabricated Structure and with annual turnover of ₹20,00,000/- (Twenty lakhs) for Land Scaping & External PH works. The Contractor/Firm should have valid Firm registration certificate from the concerned Authority. The contractors having previous work experience minimum five years in similar nature of work will be eligible to apply for enlistment. The Contractors / Firms shall submit the following documents along with their Pre-Qualification Bid.

1. PAN and valid ITCC from income tax department for all ranges.
2. Valid GST Certificate.
3. Credential / Past experience of the firms.

VALIDITY OF ENLISTMENT: -

The enlistment is valid for a period of One year from the date of issue of the letter of initial registration.

GENERAL

- a) The pre-qualification does not guarantee for award of any work as such. The enlisted Contractors/Firms will be eligible for participate the Tender for a particular work within the jurisdiction of Bhubaneswar Division, OSPHWC. However, the enlisted Contractors/Firms have to purchase tender documents, quote their rates and compete with the other enlisted participants in the usual manner after purchasing tender document. A notice / intimation regarding a particular works will be given to the Contractors/Firms in respective category of the firm through either di splay in Notice Board or through E-mail.
- b) In case of emergency, for doing any work, pre-qualified Contractors of the nearby area can be contacted and work orders can be given to execute the work without taking recourse to the usual procedure of contacting all Contractors in the list.
- c) The Corporation reserves the right to reject or cancel any or all pre-qualification documents without assigning any reason thereof.

- d) All the information as called for in the document shall be submitted truly, clearly, legible, transparently, unambiguously and without use of abbreviation.
- e) The Registered Contractor / Firm having his own Centering Materials, Tools & Plants will be give preference to execute the project.
- f) Each page of this document should be signed by the Contractor / Firm with seal in token of having read, understood and accepted the terms and condition of this Pre-Qualification Document.
- g) The Contractor/Firm may be allowed to use the additional sheet of paper, where the space provided, in the formats in this document for submission of information, is not sufficient.
- h) The Pre-Qualification document can be sent by post or courier as well. However, authorities shall not be held responsible for postal or any other delay in receipt of the document.
- i) If the last date for receipt of the pre-qualification document turns out to be a holiday, it will automatically be extended to next working day.
- j) All the disputes shall be subject to jurisdiction on Civil Courts situated at Bhubaneswar.

OSD-cum-Project Manager



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BHUBANESWAR DIVISION

General Bid Form

Please attach separate sheets wherever space is not found sufficient. Put NA wherever the same is Not Applicable. Strike out those which are not applicable.

- 1) Name of the Contractor / Firm :
- 2) a) Postal Address :
b) Telephone No. :
c) Fax No. :
d) Email ID :
e) Website Address :
- 3) Year of incorporation of the organization & date of start :
of business
- 4) Audited financial reports of last two years are to be :
submitted along with the application
Turnover in the last two years. :
- 5) PAN & Certified copy of I.T. clearance certificate to be : Yes/No
enclosed
- 6) GST Registration Certificate No. :
(Copy to be enclosed)
- 7) Contractors registration No. :
Authority of issue and valid till
(Copy to be enclosed)
- 8) Partnership deed, if any :
(Copy to be enclosed)
- EXPERIENCE AND PAST PERFORMANCE** :
- 9) Details of projects executed in last Five years :
 - i) Name and address of client :
 - ii) Name and location of work :
 - iii) Nature of work :
 - iv) Value of work :
 - v) Total volume of work :

- vi) Scheduled completion time of work :
- vii) Actual completion time of work :

10 Has the firm ever been blacklisted ? by any Govt. :
organization / PSU / other organization or other
contract terminated

Any other information :

I/We hereby declare that the entries made in the application form are true to the best of my/our knowledge.

Place:

Date:

Signature.

Name.

Designation.

Details of Plants and Machinery including Material, Handling Equipment's and Test Equipment's

Name of the Contractor/Agency: -

Sl.No.	Item	Make	Size / Capacity	Qty.	Remarks

**Signature with date
Name & Designation**