



**THE ODISHA STATE POLICE HOUSING & WELFARE CORPORATION LTD.**  
**Housing Board Colony, Near Talent College, Kumbha-2, Koraput-764020**  
**PRE-QUALIFICATION NOTICE NO-01/2023-24/KPT**

(For Enlistment of different class of Contractor for execution of work through K2 Agreement)

The Odisha State Police Housing & Welfare Corporation Limited (OSPHWC), Koraput invites application for enlistment of civil contractors for execution of Civil, P.H. & Internal Electrification work of various Building Projects throughout Koraput Division (Koraput, Nowrangpur, Malkangiri District). These applications will be received & evaluated by OSPHWC as per terms & conditions laid down in the Pre-qualification Documents for enlistment. After successful evaluation of pre-qualification documents, the firm will be registered in OSPHWC's Contractors list for a period of 1 (One) year from date of issue of enlistment letter.

The pre-qualification documents can be obtained from the office of the under signed during office hours on payment of Rs.2,950/- (Rupees Two thousand Nine hundred Fifty ) only inclusive of GST (Non refundable) in Demand draft drawn on any nationalized bank payable at Bhubaneswar in favour of " **OSPH&WC LTD- K-2 TENDER.** ". The above documents can also be obtained through Speed Post by sending a self-addressed envelope of size 35cm X 25cm with stamped Rs75.00 (Rupees seventy-five) only along with Demand Draft Rs. 2950/- (Rupees Two thousand Nine hundred fifty ) only inclusive of GST (Non refundable) on any Scheduled Bank payable at Bhubaneswar in favor of " **OSPH&WC LTD-K2 TENDER.** ". The pre-qualification document will also be available from the web site [www.orissa.gov.in./tender/newtender/newtender.htm](http://www.orissa.gov.in./tender/newtender/newtender.htm) (Home Department) and the same can be downloaded to be used for pre-qualification document. However in case of downloaded pre-qualification documents an amount of Rs.2,950 /-(Rupees Two thousand Nine hundred Fifty ) only (Nonrefundable) inclusive of GST in shape of Demand draft drawn on any nationalized bank payable at Bhubaneswar in favour of " **OSPH&WC LTD-K2 TENDER.** " towards cost of the documents shall be enclosed along with the pre-qualification documents, failing which pre-qualification documents shall be liable for rejection.

Application for pre-qualification shall be submitted in a sealed cover super-scribing " **Application for enlistment of civil contractors in OSPHWC** " to The Project Manager, Engg, OSPHWC, Housing Board Colony, Near Talent College, Kumbha-II, Koraput-764020 for award of work eventually to be drawn on K2 Agreement in line with the rules of OPWD Code & other clauses as decided by the Corporation.

The pre-qualification document not submitted in prescribed format or otherwise than in the manner prescribed in the document shall be rejected.

**Issue of Pre-qualification Tender documents from : 11.10.2023 at 10.00 A.M.**  
**Last date for issue of pre qualification document is up to 05.00 PM on Dt.17.10.2023.**  
**Last date for receipt of pre qualification document is up to: 02.00 PM on Dt.18.10.2023**  
**Date of opening of pre- qualification document at: 03.30 PM on Dt.18.10.2023.**

  
**Project Manager, Engg.**  
**OSPH&WC, Koraput.**

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**PRE QUALIFICATION NOTICE NO-01/2023-2024/KPT**  
**APPLICATION FORM FOR PRE-QUALIFICATION**

1. Name of the Contractors/Firm :
2. Cost of application form : Rs.2,950.00 (Rupees Two thousand Nine hundred Fifty)  
Only. (Non refundable)
3. Money Receipt No. & Date :

N.B. :- The contractors / firms have to sign on each page of the application form.

Sold to Sri / Smt./ M/S :-

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Project Manager, Engg.  
OSPH&WC, Koraput.

**BASIC TERMS & CONDITIONS.**  
**PRE QUALIFICATION NOTICE NO-01/2023-24/KPT**

The work will be awarded to the different classes of Contractor as in the financial limit as fixed up by Works Department vide Office Memorandum No:- 10627/W, dt:- 09.09.2014. The Contractor/Firm should have valid registration from State PWD. The contractors having previous work experience minimum two years in similar nature of work will be eligible to apply for enlistment. The Contractors/Firms shall submit the following documents along with their Pre-Qualification Document.

1. PAN and valid ITCC from income tax department for all ranges.
2. GST registration and Valid GST clearance certificate for all ranges.
3. Up- to date Return of GSTR-3B & GSTR-1 up to September-2023.
4. Credential / Past experience of the firms
5. Valid Contractor License.
6. MOU for Electrical work.

**VALIDITY OF ENLISTMENT:-**

The enlistment is valid for a period of One year from the date of issue of the letter of initial registration.

**GENERAL**

- a) The pre-qualification does not guarantee for award of any work as such. The enlisted Contractors will be eligible for participate the tender for a particular work within the jurisdiction of Koraput Division, OSPHWC. However, the enlisted Contractors have to purchase tender documents, quote their rates and compete with the other enlisted participant in the usual manner after purchasing tender document. A notice / intimation regarding a particular works will be given to the Contractor in respective category of the firm through either display in Notice Board or through E-mail.
- b) In case of emergency, for doing any work, pre-qualified Contractors of the nearby area can be contacted and work orders can be given to execute the work without taking recourse to the usual procedure of contacting all Contractors in the list.
- c) **The Corporation reserves the right to reject or cancel any or all pre-qualification documents without assigning any reason thereof.**
- d) All the information as called for in the document shall be submitted truly, clearly, legible, transparently, unambiguously and without use of abbreviation.
- e) The Registered Contractor / Firm having his own Centering Materials, Tools, Plants & Testing Equipment will be given preference to execute the projects.





- f) Each page of this document should be signed by the Contractor/Firm with seal in token of having read, understood and accepted the terms and conditions of this Pre-Qualification Document.
- g) The Contractor/Firm may be allowed to use the additional sheet of paper, where the space provided, in the formats in this document for submission of information, is not sufficient.
- h) The Pre-Qualification document can be sent by post or courier as well. However, authorities shall not be held responsible for postal or any other delays in receipt of the document.
- i) If the last date for receipt of the pre-qualification document turns out to be a holiday, it will automatically be extended to next working day.
- h) All the disputes shall be subject to jurisdiction of Civil Courts situated at Jeypore.



**Project Manager, Engg.  
OSPH&WC, Koraput.**

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**General Bid Form**

Please attach separate sheets wherever space is not found sufficient. Put NA wherever the same is Not Applicable. Strike out those which are not applicable.

- 1) Name of the Contractor/Firm :
- 2) a) Postal Address :  
b) Telephone No. :  
c) Fax No. :  
d) Email ID :  
e) Website Address :
- 3) Year of incorporation of the organisation & date of start of business. :
- 4) Audited financial reports of last two years are to be submitted along with the application :  
Turnover in the last two years. :
- 5) PAN & Certified copy of I.T. clearance certificate to be enclosed : Yes / No.
- 6) GST Registration No. :  
GST clearance certificate valid till :  
(Copy to be enclosed)
- 7) Contractors registration No. :  
Authority of issue and valid till :  
(Copy to be enclosed)
- 8) Partnership deed, if any :  
(Copy to be enclosed)
- EXPERIENCE AND PAST PERFORMANCE** :
- 9) Details of projects executed. in last three years :
  - i) Name and address of client :
  - ii) Name and location of work :
  - iii) Nature of work :

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- iv) Value of work :
  - v) Total volume of work :
  - vi) Scheduled completion time of work :
  - vii) Actual completion time of work :
- 10) Has the firm ever been blacklisted, by any Govt. organization / PSU / other organization or other contract terminated :
- Any other information :

I/We hereby declare that the entries made in the application form are true to the best of my/our knowledge.

Place  
Date:

Signature.  
Name.  
Designation.



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Details of Plants and Machinery including Material Handling Equipment and Test Equipment,

Name of the Contractor/Firm:

S.L.No	Item	Make	Size/Capacity	Quantity	Remarks
1	2	3	4	5	7

Signature with date  
Name & Designation

